



**SD70 (ALBERNI) BOARD OF EDUCATION
PUBLIC AGENDA
5:00 pm – September 10, 2019
Administration Office, Port Alberni, B.C.**

Call to Order – Trustee Craig

Questions of Agenda/Approval of Agenda for September 10, 2019

Conflict of Interest Declaration

1.0 Adoption of Minutes of June 11, 2019

2.0 Announcements of the Chair

3.0 Good News from the Schools

3.1 Eighth Avenue Learning Centre – *Trustee Buchanan*

4.0 Trustee Statements

5.0 Petitions/Delegations/Presentations - Nil

6.0 Staff Reports

6.1 Audited Financial Statements 2018-19

Lenora Lee from KPMG will present their report on the 2018-19 Financial Statements. The Secretary-Treasurer will follow up with his report and ask for a motion to approve the 2018-19 Financial Statements as presented.

Lindsay Cheetham

6.2 Superintendent's Report

The Superintendent will provide a report for July and August, including an update on 2019/20 enrolment and school startup.

Greg Smyth

6.3 Expenditures for May 2019

RECOMMENDATION

It is recommended that the expenditures for the month of May 2019 be approved as follows:

Description	May
Supplies and Services	\$553,512.81
Salaries and Benefits	\$3,595,805.69
	\$4,149,318.50

RATIONALE

Trustees have reviewed the cheque listings.

Lindsay Cheetham

6.4 Expenditures for June 2019

RECOMMENDATION

It is recommended that the expenditures for the month of June 2019 be approved as follows:

Description	June
Supplies and Services	\$669,978.40
Salaries and Benefits	\$4,244,198.03
	\$4, 914,176.43

RATIONALE

Trustees have reviewed the cheque listings.

Lindsay Cheetham

6.5 Expenditures for July 2019

RECOMMENDATION

It is recommended that the expenditures for the month of July 2019 be approved as follows:

Description	July
Supplies and Services	\$1,425,136.51
Salaries and Benefits	\$2,162,999.19
	\$3,588,135.70

RATIONALE

Trustees have reviewed the cheque listings.

Lindsay Cheetham

7.0 Executive Committee Reports

7.1 September 4, 2019

8.0 Unfinished Business/New Business

8.1 Renaming of Schools and District – *Greg Smyth*

9.0 Policy Development - Nil

10.0 Correspondence – Action Required - Nil

11.0 Correspondence – For Information - Nil

12.0 Board Committees - Nil

13.0 Internal District Committees - Nil

14.0 External or Community Committees

14.1 Port Alberni Advisory Traffic – *Trustee Ransom*

14.2 Port Alberni Museum & Heritage Commission – *Trustee Craig*

15.0 Audience Question Period

Adjournment

EXECUTIVE COMMITTEE MEETING

DATE: **SEPTEMBER 4, 2019**
LOCATION: CONFERENCE ROOM
TIME START: **9:00 AM** **TIME END:** **9:13 AM**

ATTENDANCE LOG

Greg Smyth	Peter Klaver	Lindsay Cheetham
Cindy Hewitt	Laurie Morphet	Barb Witte
Vera Kaiser	Jack Hitchings	Greg Roe

DISCUSSION ITEMS

GS		N/A
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INFORMATION

GR	1.	Startup went well for the Operations Dept.
PK	2.	All staffing complete.
JH	3.	Working with 3 teachers on Edwin Project for students.
LC	4.	Busy with Ucluelet schools seismic project. Project Management team is in place and sub-trades have been hired.
LM	5.	Met with SSS staff before school started and again after noon dismissal.
BW	6.	Supporting schools with administration of new International Ed students.
BW	7.	Plans continuing for Fall VISTA hosted by SD70 in October.
GS	8.	On west coast September 9 th to visit schools and meet with staff regarding seismic project.
GS	9.	Continuing process on possible name change for District, AW Neill and USS.

NEXT MEETING: SEPTEMBER 18, 2019

RECORDED BY: Barb Witte