

DIOCESE OF NELSON

Catholic Pastoral Centre

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www.nelsondiocese.org

Safe Environment Office

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Date: _____

Nelson Police Department
606 Stanley Street
Nelson, BC V1L 1N4

Re: Criminal Record Check – Vulnerable Sector Check

Dear Nelson Police Department:

Name of Employee: _____

Parish/School/Organization: _____

Job Title: _____

As an employee, the above-noted person could potentially be in a position where he/she works with children and/or vulnerable persons. He/she could potentially be in a position of trust. As a condition of employment, the Diocese of Nelson requires that this person provide a **vulnerable sector check**.

We are a registered charity. If you are able to offer a discounted fee given our non-profit status, it would be greatly appreciated.

We are registered with the Criminal Records Review Program (CRRP) as a volunteer organization. However, the CRRP does not allow us to use its program for our employees as we are not covered by the Criminal Records Review Act.

Thank you for your cooperation in this matter.

Yours truly,



Heather S. Currens
Safe Environment Office
Roman Catholic Diocese of Nelson