

## DIOCESE OF NELSON

### Catholic Pastoral Centre

3665 Benvoulin Road, Kelowna BC V1W 4M7  
www.nelsondiocese.org

## Safe Environment Office

P 250-448-2725 • F 250-869-8697  
seo@nelsondiocese.org

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Date: \_\_\_\_\_

Nelson Police Department  
606 Stanley Street  
Nelson BC V1L 1N4

Dear Nelson Police Department:

Re: Criminal Record Check – Vulnerable Sector Check

Name of Employee: \_\_\_\_\_

Parish/School/Organization: \_\_\_\_\_

Job Title: \_\_\_\_\_

As an employee, the above-note person could potentially be in a position where he/she works with children and/or vulnerable persons. He/she could potentially be in a position of trust. As a condition of employment, the Diocese of Nelson requires that this person provide a **vulnerable sector check**.

We are a registered charity. If you are able to offer a discounted fee given our non-profit status, it would be greatly appreciated.

We are registered with the Criminal Records Review Program (CRRP) as a volunteer organization. However, the CRRP does not allow us to use its program for our employees as we are not covered by the *Criminal Records Review Act*.

Thank you for your cooperation in this matter.

Yours truly,



Renée Burzuk  
Diocesan Safe Environment Coordinator