



**SD70 (ALBERNI) BOARD OF EDUCATION
PUBLIC MINUTES
7:00 pm – February 19, 2019
Administration Office, Port Alberni, B.C.**

Trustees P. Craig, J. Bennie, C. Watts, C. Washington, S. Leslie, L. Ransom, R. Buchanan
Administration: G. Smyth, B. Witte, L. Cheetham, V. Kaiser, J. Hitchings, J. Sexton
P&VP: R. Behnke

Call to Order – 7:00pm Trustee Craig in the Chair.

Trustee Craig acknowledged the Tseshaht and Hupacasath people on whose territory we live, work and learn.

Questions/Approval of Agenda

Moved by Trustee Washington and seconded by Trustee Buchanan that the Agenda of February 19, 2019 be approved with the following additions:

- 14.3 Port Alberni Advisory Traffic – *Trustee Ransom*
- 14.4 BCSTA Provincial Council – *Trustee Ransom*
- 14.5 Port Alberni Advisory Planning – *Trustee Ransom*
- 14.6 BCSTA – *Trustee Craig*
- 8.1 Briefing Note on Sleep – *Greg Smyth*
- 9.5 AP 3123 Video Surveillance – *Facilities and School Bus – Greg Smyth*

CARRIED

Conflict of Interest Declaration – Nil

1.0 Adoption of Minutes

Moved by Trustee Bennie and seconded by Trustee Washington that the minutes of January 8, 2019 be approved.

CARRIED

2.0 Announcements of the Chair

3.0 Good News from the Schools/ School Inquiry Project

4.0 Trustee Statements

- Trustees commented on the various events they attended recently.

5.0 Petitions/Delegations/Presentations

5.1 Farm to School BC – *Marcus Lobb*

6.0 Staff Reports

6.1 Superintendent's Report

The Superintendent provided his monthly report – *attached.*

6.2 School Plans

Administrators from John Hówitt Elementary, AW Neill Elementary and EJ Dunn Elementary presented their school plans for 2018-19.

6.3 Expenditures for December 2018 – *Lindsay Cheetham*

Moved by Trustee Washington and seconded by Trustee Ransom that the expenditures for the month of December 2018 be approved as follows:

Description	December
Supplies and Services	\$399,487.72
Salaries and Benefits	\$3,946,013.21
	\$4,345,500.93

CARRIED

6.4 School Calendar

The Superintendent presented a draft of the 2019/20 School Calendar - *attached*

6.5 2018-19 Amended Budget

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 70 (Alberni) (called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act* respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District NO 70 (Alberni) Amended Annual Budget Bylaw for fiscal year 2018/2019.
3. The attached "Statement 2" showing the estimated revenues and the estimated expenditures for the 2018/2019 fiscal year and the total budget bylaw amount of \$47,921,491 for the 2018/2019 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, Statement 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2018/2019.

Moved by Trustee Washington and seconded by Trustee Buchanan and read a first time the 19th day of February 2019;

Moved by Trustee Washington and seconded by Trustee Buchanan and read a second time the 19th day of February 2019;

Moved by Trustee Washington and seconded by Trustee Leslie, read a third time, passed and adopted the 19th day of February 2019.

CARRIED

7.0 Executive Committee Reports

7.1 January 30, 2019.

8.0 Unfinished Business/New Business

8.1 Briefing Note on Sleep – *Greg Smyth*

9.0 Policy Development

9.1 Administrative Procedures – AP 1400: Smoke Free Environment – *Greg Smyth*

This Administrative Procedure has been updated to include Vaping and other electronic cigarettes as per the *Tobacco and Vapour Products Control Act*.

9.2 Administrative Procedures - AP 5012: Physical Restraint of Students – *Greg Smyth*

This Administrative Procedure has been updated to reflect changes in Ministry guidelines.

9.3 Administrative Procedures – AP 5011: Sexual Orientation/Gender Identity – *Greg Smyth*

This Administrative Procedure has been amended to incorporate P 511: Sexual Orientation/Gender Identity and this AP 5011 into one AP.

9.4 Notice of Motion – P 511: Sexual Orientation/Gender Identity – *Greg Smyth*

Moved by Trustee Washington and seconded by Trustee Watts that the board approve the deletion of P 511: Sexual Orientation/Gender Identity.

CARRIED

9.5 AP 3123 Video Surveillance – Facilities and School Bus – *Greg Smyth*

This Administrative Procedure has been created to reference the use of new surveillance video equipment which has recently been installed in buses or used in facilities.

10.0 Correspondence – Action Required - Nil

11.0 Correspondence – For Information

11.1 copy of the Westerly News dated January 16, 23 and 30, 2019.

11.2 copy of the Ha-Shilth-Sa News dated January 17, 2019.

12.0 Board Committees - Nil

13.0 Internal District Committees - Nil

14.0 External or Community Committees

- 14.1 DPAC – *Trustee Craig*
- 14.2 Port Alberni Museum and Heritage Commission – *Trustee Craig*
- 14.3 Port Alberni Advisory Traffic – *Trustee Ransom*
- 14.4 BCSTA Provincial Council – *Trustee Ransom*
- 14.5 Port Alberni Advisory Planning – *Trustee Ransom*
- 14.6 BCSTA – *Trustee Craig*

15.0 Audience Question Period - Nil

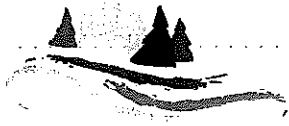
The Chairperson adjourned the meeting at 9:48 p.m. The next regular meeting of the Board of Education will be held on March 5, 2019 at the Administration Office at 7:00 p.m.



Trustee Craig, Chair



L. Cheetham, Secretary-Treasurer



Superintendent's Report February 12, 2019

Elementary Progress Reports

Early February saw the launch of a new K-7 Progress Report. Issuing progress reports was later than originally expected based on the inevitable technical challenges associated with a new format and new expectations, and we will continue to revise and improve the new progress report format for final reports in June. Streamlining the report, eliminating letter grades K-7 and adopting a growth-oriented mindset, however, have been viewed as positive changes that were well worth the challenges that come with a new progress report format.

School Bus Cameras

The issue of seatbelts on school buses has garnered a lot of attention as a method to increase the safety of those riding and/or operating school buses. Part of the conversation has always included an acknowledgement that the greatest, most consistent risk occurs as students load and unload school buses and are exposed to other motor vehicle traffic.

In response, SD70 has recently installed video surveillance cameras on all SD70-operated school buses. The intent is threefold. First, the video and audio captured by cameras inside the school bus should increase student and employee safety. Second, video captured by cameras outside the school bus will help monitor and, in some cases, report motor vehicle operators who "run" buses stopped with flashing red lights. Third, the cameras provide GPS tracking data that help the transportation department monitor bus status while on regular bus routes or when providing curricular and/or extra-curricular transportation. Administrative Procedure 3123: Video Surveillance outlines the processes by which images and audio are collected, reviewed, stored and deleted.

Child Care Space Creation in Schools

SD70 continues to explore the possibility of co-locating child care programs within schools or on school property. Currently, SD70 has four StrongStart programs in schools, three child care programs operating in schools or on school property, before/after school care programs as well as various After School Sports and Arts Initiative (ASSAI) and Community School programs that support children and families after school.

Specific to the West Coast, talks are ongoing between SD70, MCFD and District of Tofino to find ways to leverage money, space and resources to increase infant and toddler child care spaces in Tofino. While SD70 would be a willing co-applicant to access MCFD Child Care Space creation monies, we are experiencing similar growth of kindergarten enrolment requiring the use of any existing space within WCS. We recently added two portable classrooms with a view to adding two more portables as potential child care space, but increasing enrolment means that we may

need to use this additional space for classrooms rather than child care spaces. We will know more as our enrolment is finalized.

Mental Health Promotion in Schools

The Ministries of Education, Child and Family Development and Mental Health & Addictions recently hosted a *Mental Health Promotion in Schools* conference focused on developing a ‘systems thinking’ approach to developing leadership capacity in schools and school districts. The ultimate goal is to increase the well-being and mental health of students but it is clear that increasing the mental health literacy and capacity of adults in schools is a necessary step in improving health outcomes for students.

As part of the Mental Health Promotion in School initiative, SD70 will receive a one-time Ministry grant to support mental health and well-being promotion in school communities. The funds will be used to support and extend current well-being initiatives in schools across the district, with a focus on enhancing both student and employee mental health and well-being.

Early Years to Kindergarten Pilot

Pop Up Play is a fun, play-based approach to reach some of our more vulnerable children and neighbourhoods (based on EDI data). The EY2K team – along with interested ECE’s and community partners – will bring various games, materials, manipulatives, and the like to different locations across the community to engage with pre-K children and their families. The event helps strengthen the transition to kindergarten by building relationships, easing anxiety, and emphasizing play as a critical part of healthy child development.

Next stop: City Hall with Mayor Minions on February 26th.

COME! LET'S EXPLORE AND PLAY AROUND
OUR NEIGHBOURHOOD

6D70

POP UP PLAY

JOIN THE EY2K TEAM AS WE EXPLORE AND PLAY AROUND OUR NEIGHBOURHOOD

JAN 24- NTC EARLY YEARS OUTREACH PROGRAM 2-4 (4835 ARGYLE ST)	MAY 9- WEAVER PARK 2-4 (2150 S AVE)
FEB 6- AQUARIUM 5:30-7:30 (5440 ARGYLE ST)	MAY 23- HARBOUR QUAY 5:30-7:30 (5440 ARGYLE ST)
FEB 26- CITY HALL 3-5 (4850 ARGYLE ST)	JUNE 6- PA FRIENDSHIP CENTRE 2-4 (3855 4TH AVE)
MARCH 30- BREAD OF LIFE 9:30-11:30 (3130 3 AVE)	JUNE 20- GREG PARK 5:30-7:30 (3245 3TH AVE)
APRIL 3- HTC EARLY YEARS OUTREACH PROGRAM 5:30-7:30 (4835 ARGYLE ST)	
APRIL 15- E.J. DUNN GYM 5:30-7:30 (3500 ARGYLE ST)	

Find us on Facebook for more info @sd70play

EARLY YEARS TO KINDERGARTEN TRANSITIONS (EY2K) PILOT

SCHOOL CALENDAR FORM - GENERAL

2019/2020 CALENDAR

JULY						
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28	29	30	31			

AUGUST						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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APRIL						
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JUNE						
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Instructional
 Non-Instructional
 Vacation Period
 Statutory Holiday