

REGULAR BOARD MEETING AGENDA
Tuesday, November 27, 2018
7:00pm

A copy of the Public Board Meeting Agenda is available on the School District website at:

<http://www.comoxvalleyschools.ca>

Alternately, copies are available on request from Debbie.Page@sd71.bc.ca.

1. **Call to Order**

The Board of Education acknowledges that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

2. **Adoption of Agenda**

Recommendation:

THAT the Board of Education adopt the November 27, 2018 Regular Public Board Meeting Agenda.

3. **Board Meeting Minutes**

Pg 4

Recommendation:

THAT the Board of Education adopt the Regular Board Meeting Minutes of October 23, 2018.

Pg 9

Recommendation:

THAT the Board of Education adopt the Inaugural Board Meeting Minutes of November 13, 2018.

4. **Report on In-Camera Meeting**

None

5. **Board Chair's Report**

Janice Caton - Verbal Report

6. **Presentation or Delegation**

BC Music Educators Association (BCMEA) Award – Recipients

Dean Patterson, Principal Highland Secondary

7. **Education Committee Meeting Report**

None

Regular Public Board Meeting – Agenda
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8. **Strategic Direction**

A. Superintendent

Pg 13 i. **District News**

Pg 15 ii. **Governance Workshop** – Briefing Note

Pg 17 iii. **Alignment of SD 71 Policy and Cannabis Legislation** – Briefing Note

Recommendation:

THAT the Board of Education receive the briefing notes as information.

B. Assistant Superintendent

Pg 21 i. **Calendar Change 2019/20** – Briefing Note

Recommendation:

THAT the Board of Education change the 2019 October Professional Development day from October 18, 2019 to October 25, 2019 and that this change is communicated to students, parents, and staff through our normal communication channels.

C. Director of Operations

i. **Hornby Island** – Verbal Update

D. Director of Human Resources

i. **Retirements and Recognitions**
None

9. **Board Committee Reports**

None

10. **Board Business / Correspondence**

Pg 23 i. **Village of Cumberland re: Cumberland Community Partnership**

Recommendation:

THAT the Board of Education refer this item to management for a response.

Pg 24 ii. **Minister of Education re: Welcome to Boards of Education**

Recommendation:

THAT the Board of Education receive this correspondence as information.

Regular Public Board Meeting – Agenda
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7 pm

iii. Notice of Motion –

The Board Procedural Bylaw 2018 will be brought forward to the December 18, 2018 regular public meeting for approval.

11. **Public Question Period**
12. **Board Business / Correspondence**
13. **Adjournment**

REGULAR PUBLIC BOARD MEETING – MINUTES

Tuesday, October 23, 2018

7 pm

PUBLIC BOARD MEETING

A. Call To Order – 7 pm

The Board of Education acknowledges that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

Present:

Trustees

Janice Caton, Board Chair
Ian Hargreaves, Vice-Chair
Sheila McDonnell
Cliff Boldt
Vickey Brown
Peter Coleman
Tom Weber

Staff

Dean Lindquist, Superintendent of Schools
Tom Demeo, Assistant Superintendent
Nicole Bittante, Secretary Treasurer
Candice Hilton, Director of Finance
Geoff Manning, Director of Instructional Services K-12
Ian Heselgrave, Director of Operations
Josh Porter, Director, Information Technology
Marlene Leach, Executive Assistant, Business and Operations
Heidi Bell, Executive Assistant, Education Programs
Debbie Page, Recording Secretary

Regrets:

Esther Shatz, Director of Instruction (Student Services)
Lynda-Marie Handfield, Director, Human Resources
Paul Berry, Director of Instruction (Health and Safety)

B. Adoption of Agenda

Circulated earlier in draft form for Board approval.

Recommendation:

THAT the Board of Education adopt the October 23, 2018 Public Board Meeting Agenda. **CARRIED**

C. Board Meeting Minutes

1. Adoption of the Regular Public Board Meeting Minutes – Tuesday, September 25, 2018

Recommendation:

THAT the Board of Education adopt the Board Meeting Minutes of September 25, 2018 as circulated earlier for Board approval. **CARRIED**

D. Report on In-Camera Meeting

In-Camera Minutes of September 25, 2018
School Act Section 72 (3) In-Camera Meeting Record

REGULAR PUBLIC BOARD MEETING – MINUTES

Tuesday, October 23, 2018

7 pm

- Personnel
- Finance
- Governance

E. **Old Business**

F. **Board Chair's Report**

1. **Verbal Report, Janice Caton**

Board Information

G. **Presentation or Delegation**

1. **Premier's Awards for Excellence in Education:**

Kirsten Tancon, Highland Secondary School (Outstanding New Teacher Award Finalist)

- teaches Technology Education -- woodworking, jewelry and introduction to trades;
- creating genuine connections with students and helping students connect with their community;
- broadening the demographic of students who take shop class, and working to ensure that everyone feels welcome in her classes.

Jeannine Lindsay, Aboriginal support worker, Lake Trail Middle School (Outstanding Support Award Winner) was unable to attend, due to a prior commitment.

H. **Education Committee Meeting**

Committee Chair: Ian Hargreaves

Note: Last 4 Years of Success Stories / Powerpoint available on the school district website.
https://www.comoxvalleyschools.ca/apps/pages/index.jsp?uREC_ID=1064586&type=d&pREC_ID=1357801

I. **Strategic Direction**

1. **Superintendent's Report**, Dean Lindquist

a) **District News**

- **Métis Nation BC Presented the Order of the Sash** to retired President of MIKISIW Métis Association Bryce Mercredi, for his more than 20 years of service to the community of Comox and to the Métis Nation.

REGULAR PUBLIC BOARD MEETING – MINUTES

Tuesday, October 23, 2018

7 pm

- **Great BC Shake Out** – district schools participated in the provincial wide Earthquake Drill – Thursday, October 18, 2018.
- Timber Framers Guild joined **Tribune Bay Outdoor Education Society** for a build project – constructing a fire-pit pavilion on the grounds of its education centre on Hornby Island.
- **Everybody Deserves a Smile (EDAS)** – Kindness Care Packaging Project for the Homeless – <http://edas.ca/project/comox-valley/>
- **Regular Public Board Meetings:** November 27, 2018 and December 18, 2018; 7 pm; School Board Office, Board Room

b) **Community Schools Society Status, Verbal Update**

Dean Lindquist advised that Courtenay Elementary has now received community school society status.

c) **Sheldon Lee Memorial Award, Briefing Note**

Recommendation:

THAT the Board of Education approve the administration of the Sheldon Lee Memorial Award.

CARRIED

2. **Secretary Treasurer's Report, Nicole Bittante**

a) **Trustee Election, Verbal Update**

New Board of Education:

- | | |
|--|----------------------------------|
| - <i>City of Courtenay</i> | Janice Caton
Kathleen Hawksby |
| - <i>Town of Comox</i> | Tonia Frawley |
| - <i>Village of Cumberland</i> | Sarah Jane Howe |
| - <i>Area A: Baynes Sound</i> | Sheila McDonnell |
| - <i>Area B: Lazo North</i> | Michelle Waite |
| - <i>Area C: Puntledge/Black Creek</i> | Ian Hargreaves |

- b) **Enrolment, Verbal Update (Note: This item will be brought forward to the November 27, 2018 regular public Board meeting)**

3. **Director of Operations Report, Ian Heselgrave**

a) **Capital Project Update – October, 2018, Briefing Note**

Ian Heselgrave spoke to the briefing note provided for Board information.

4. **Human Resources Report, Lynda-Marie Handfield, Director**

REGULAR PUBLIC BOARD MEETING – MINUTES

Tuesday, October 23, 2018

7 pm

a) Retirements

Leslie Kowalsky, Administrative Assistant, Lake Trail Middle School retired effective September 30, 2018 after 17 years of service with the district.

Sandra Wahlgren, Library Clerk, Arden Elementary School will retire effective December 31, 2018 after 18 years of service with the district.

Joane Arsenault, Teacher, Ecole Robb Road Elementary School will retire effective January 31, 2019 after 23 years of service with the district.

J. Board Committee Reports

A. Finance Committee

Acting Committee Chair: Vickey Brown

Minutes of Monday, October 15, 2018 Finance Committee Meeting provided for Board information.

1. Trustee Remuneration, Briefing Note, Nicole Bittante, Secretary Treasurer

Recommendation:

THAT the Board of Education approve the base remuneration for trustees, effective January 1, 2019 to be \$13,900; the additional remuneration for the Board Chair to be \$3,400; and the additional remuneration for the Vice-Chair to be \$1,700.

CARRIED

THAT the Board of Education approve the annual adjustment of trustee remuneration, effective July 1st of each year, based on the BC Consumer Price Index change from December 31st of the prior year.

CARRIED

THAT the draft Trustee Remuneration Policy and Regulation be forwarded to the Policy Committee for review and recommendation to the Board.

CARRIED

Recommendation:

THAT the Board of Education receive the Finance Committee report.

CARRIED

B. Policy Committee

Committee Chair: Tom Weber

1. Administrative Procedure 7025 – Alternate Delivery of Curriculum

Board Information

K. Board Business / Correspondence

REGULAR PUBLIC BOARD MEETING – MINUTES

Tuesday, October 23, 2018

7 pm

1. **Indigenous Education Meeting**, Verbal Report, Ian Hargreaves, Board Vice Chair/Trustee, Puntledge/Black Creek

Board Information

2. Correspondence from: Leslie Baird, Mayor, Village of Cumberland re: Invitation for Future Partnership/Collaboration

Board Information

3. **December 2018 Regular Public Board Meeting – Will be held:**

DATE: Tuesday, December 18, 2018

TIME: 7 pm

LOCATION: School Board Office, Board Room

Board Information

4. **Trustees - End of Term Acknowledgement**

Trustees shared their experiences as representatives for the Board of Education, SD 71 (Comox Valley).

- L. **Public Question Period**

- M. **Adjournment – 8 pm**

INAUGURAL BOARD MEETING MINUTES

Tuesday, November 13, 2018

6:30 pm

A copy of the Public Board Meeting Agenda is available on the School District website at:

<http://www.comoxvalleyschools.ca>

Alternately, copies are available on request from Debbie.Page@sd71.bc.ca.

1. Call to Order – 6:40 pm

Present:

Trustees

Janice Caton
Ian Hargreaves
Sheila McDonnell
Tonia Frawley
Sarah Jane Howe
Michelle Waite
Kathleen (Kat) Hawksby

Staff

Dean Lindquist, Superintendent of Schools
Tom Demeo, Assistant Superintendent
Nicole Bittante, Secretary Treasurer
Lynda-Marie Handfield, Director of Human Resources
Candice Hilton, Director of Finance
Geoff Manning, Director of Instructional Services K-12
Ian Heselgrave, Director of Operations
Josh Porter, Director, Information Technology
Mary Lee, Manager, Communications & Community Engagement Manager
Debbie Page, Recording Secretary

The Board of Education acknowledges that we are on the traditional territories of the K'omoks First Nation. We would like to thank them for the privilege of living on their land and the gift of working with their children.

- 2. Traditional Welcome and Blessing – Fran Prince, K'omoks First Nation**
Public meeting was suspended at 6:50 pm for the Traditional Welcome and Blessing;
Public meeting resumed at 6:55 pm
- 3. Declaration of 2018 Trustee Election Results**
- Janice Caton, City of Courtenay
Kathleen (Kat) Hawksby, City of Courtenay
Sheila McDonnell, Area A, Baynes Sound, Hornby and Denman Islands
Michelle Waite, Area B, Lazo
Ian Hargreaves, Area C, Puntledge, Black Creek
Tonia Frawley, Town of Comox
Sarah Jane Howe, Village of Cumberland
- 4. Oath of Office – 2018-2022**

5. **Adoption of Agenda**

Recommendation:

THAT the Board of Education of School District No. 71 adopt the November 13, 2018 Inaugural Board Meeting Agenda as presented.

CARRIED

6. **Appointment of Scrutineers**

Appointees:

Candice Hilton, Director of Finance

Esther Shatz, Director of Instruction, Student Services

7. **Election of Board Chairperson**

The Secretary Treasurer called for nominations for the position of Chairperson of the Board for a first time. Trustee Janice Caton was nominated and let her name stand. The Secretary Treasurer called for nominations a second time. Hearing none, the Secretary Treasurer called a third time for nominations. Hearing no further nominations the Secretary Treasurer declared Trustee Janice Caton Chairperson of the Board for the ensuing year.

Trustee Janice Caton assumed the Chair.

8. **Election of Board Vice-Chairperson**

The Chairperson called for nominations for the position of Vice-Chairperson of the Board for a first time. Trustee Ian Hargreaves was nominated and let his name stand. The Chairperson called for nominations a second time. Trustee Tonia Frawley was nominated and let her name stand. The Chairperson called for nominations a third time. Hearing none, the Chairperson asked the appointed scrutineers to distribute ballots for vote. Ballots were counted and Trustee Tonia Frawley was declared Board Vice Chairperson for the ensuing year.

9. **Election of Representative – BC School Trustees Association (BCSTA) Provincial Council**

The BCSTA Bylaws provide that each member Board shall elect one trustee as *representative* and one trustee *alternate representative* to the Provincial Council

a) Nominations for *representative* to the BCSTA Provincial Council called by Chairperson

The Chairperson called for nominations for the position of representative to the BCSTA Provincial Council a first time. Trustee Ian Hargreaves was nominated and let his name stand. The Chairperson called for nominations a second time. Hearing none, the Chairperson called for nominations a third time. Hearing no further nominations Trustee Ian Hargreaves was declared representative to the BC School Trustees Association Provincial Council for the 2019 calendar year.

- b) Nominations for *alternate representative* to the BCSTA Provincial Council called by Chairperson

The Chairperson called for nominations for the position of alternate representative to the BCSTA Provincial Council a first time. Trustee Michelle Waite was nominated and let her name stand. The Chairperson called for nominations a second time. Hearing none, the Chairperson called for nominations a third time. Hearing no further nominations the Chairperson declared Trustee Michelle Waite as the alternate representative to the BC School Trustees Association Provincial Council for the 2019 calendar year.

Election of Representative – BC Public School Employers’ Association (BCPSEA) Representative Council

The BCPSEA Bylaws provide that each member Board shall elect one trustee as *representative designate* and one trustee as *alternate designate* to the BCPSEA Representative Council

- a) **Nominations for representative designate to the BCPSEA Representative Council by Chairperson**

The Chairperson called for nominations for the position of representative designate to the BCPSEA Representative Council a first time. Trustee Sheila McDonnell was nominated, and let her name stand. The Chairperson called for nominations a second time. Hearing none, the Chairperson called for nominations a third time. Hearing no further nominations the Chairperson declared Trustee Sheila McDonnell as the representative designate to the BC Public School Employers Association for the 2019 calendar year.

- b) **Nominations for alternate designate to the BCPSEA Representative Council called by Chairperson**

The Chairperson called for nominations for the position of alternate designate to the BCPSEA Representative Council a first time. Trustee Sarah Jane Howe was nominated and let her name stand. The Chairperson called for nominations a second time. Hearing none, the Chairperson called for nominations a third time. Hearing no further nominations the Chairperson declared Trustee Sara Jane Howe as the alternate designate to the BC Public School Employers Association for the 2019 calendar year.

10. **Signing Authority**

Recommendation:

THAT the statutory bank authority forms be duly executed, naming the Chairperson or alternately the Vice-Chairperson, jointly with the Secretary Treasurer or alternately the Director of Finance, as signing officers for the Board of Education of School District No. 71 (Comox Valley);

AND THAT the Secretary Treasurer be authorized to transact all other official financial and legal business for and on behalf of the Board. CARRIED

11. Information Items

- A. Board Procedural Bylaw
- B. Board Policy 1-2: Role of the Board
- C. Board Policy 1-3: Trustee Rights and Responsibilities
- D. Board Policy 1-6: Trustee Conflict of Interest
- E. Board Policy 1-7: Trustee Code of Conduct
- F. 2018-19 Board Meeting Schedule

12. Destruction of Ballots

Recommendation:

THAT the ballots of the November 13, 2018 Inaugural Board Meeting be destroyed. CARRIED

13. Adjournment – 7:15 pm

Recommendation:

THAT the November 13, 2018 Inaugural Board Meeting be adjourned. CARRIED

School District No. 71 (Comox Valley)

Office of the Superintendent of Schools

District News

There are many, many things to celebrate daily in our schools. We encourage anyone with news to send items to debra.page@sd71.bc.ca so that monthly we can honour all that our schools do to support the community and world.



Everybody Deserves a Smile (EDAS) Campaign

In its 15th year, the EDAS Campaign is underway. It is led by École Puntledge Park Elementary School students, staff and 15 other Comox Valley schools who have joined together to fill more than 1100 homemade care packages for the homeless and families in need in the communities of the Comox Valley, Victoria and East Hastings in Vancouver for Christmas. Donations can be dropped off at designated locations until December 10, 2018. For a complete list of partnering schools, donation drop off locations or more information, please contact Chantal Stefan (250) 729-0804, Principal LeBlanc (stephane.leblanc@sd71.bc.ca) or

G.P. Vanier Student – BC School Swim Provincials

Congratulations to Abby McDowell, Gr. 10 – making it to the finals in two events at the BC high school swim provincials – placing seventh in the 50m freestyle and eighth in the 100m freestyle.

Smash the Stigma - Jack Dot Org (www.jack.org)

G.P. Vanier Secondary School students are raising awareness on an organization that has been steadily growing in the Comox Valley over the past 3 years. Jack Dot Org is Canada's only charity that trains and empowers youth and young adults to revolutionize mental health. Students are trained to promote easier ways to seek resources for mental health while also helping to break down barriers of the "us vs them" stigma attached to someone who may be suffering. School counsellor Heather Riedel has been overseeing her young leaders as they are learning to apply principles of the program to heighten awareness. Students recently participated in the *Smash the Stigma* event – writing a word or thought regarding mental health onto a pumpkin and then smashing it into the ground in several pieces.

Dean Lindquist, Superintendent of Schools

Comox Valley Food Bank Donation

École Robb Road Elementary School students contributed to their community by volunteering at the Comox Valley Food Bank early November. In addition, ERR school community collected 500 lbs of non-perishable items worth an estimated \$1,300 and made a cash donation of \$676.50.

Orange Shirt Day, October 23-26, 2018

Phyllis Webstad visited the community and school for a delayed Orange Shirt Day Oct 23 – 26 (weather delay in early Oct). Six schools received her message about reconciliation. She later noted that Comox Valley was her best visit on her Canadian tour this season.

Two Comox Valley Music Teachers Awarded

Highland Secondary School music teachers Nancy Cox and Dale Hallier were recent recipients of the British Columbia Music Educators Association (BCMEA) Award for their dedication to the fine arts.

The nomination was from a former student and now a district music teacher herself.

<https://www.comoxvalleyschools.ca/apps/news/article/804029?fbclid=IwAR3hcmewsUHR98Phu-DYE-0MtZ4wuiWwbtgj6GsSTewoornhcvNC3uH5MTs>

Mark R. Isfeld Secondary School – Grad Fashion Show

Isfeld Grad Fashion Show was another booming success November 13, 2018 with a full house. Approximately 20 local retail outlets partnered with Mark R Isfeld to loan attire for the show. One attribute that makes this show unique is the incredible stage setting and design, all fabricated out of recycled and reusable supplies.



BRIEFING NOTE

TO: Board of Education **DATE:** November 27, 2018
FROM: Dean Lindquist, Superintendent
RE: Board Governance and Policy Workshop

Purpose

The purpose of this briefing note is to update the Board of Education on a planned Board Governance and Policy Workshop.

Background

Learning about and considering board governance from varying perspectives is essential during the first year that a board is formed. These opportunities serve to provide the individual trustees with key learning about governance and at the same time enable the board to come together, have deep conversations about governance, and to work and learn together about effective board governance. Tuckman, in his theory of stages of group development talks about effective groups initially going through a series of stages – forming, storming, norming and performing. Workshop and orientation sessions early in the board’s tenure are valuable for boards to learn, work together and become highly effective teams.

A Board Governance and Policy Workshop is planned for Saturday, January 12, 2019 at the School Board Office. The session will run from 9:00 am to 3:00 pm. Facilitator Dr. Leroy Sloan, a former Superintendent (BC and AB), former Deputy Minister (AB) and educational consultant across Canada will conduct the governance and policy workshop. Dr. Sloan has worked with many school districts across British Columbia on effective board governance and policy and administrative procedure alignment.

Implications

Over the last two years the board has identified a policy committee to work with the superintendent to review policies and administrative procedures. The committee has made good progress however, there remains issues with ensuring our policy and administrative procedure processes are aligned and coherent. As such, there will be discussion about our policies and administrative procedures and what next steps also need to be taken to ensure they continue to support effective board governance.

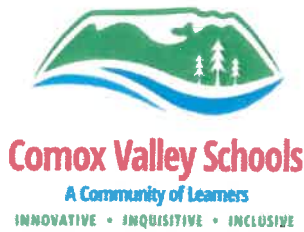
Recommendation

It is recommended that the Board receive this briefing note as information.

Respectfully submitted,

Dean Lindquist

Dean Lindquist
Superintendent



BRIEFING NOTE

TO: Board of Education **DATE:** November 27, 2018
FROM: Dean Lindquist, Superintendent
RE: **Alignment of SD71 Policy and Administrative Procedure Alignment with Cannabis Legalization**

Purpose

The purpose of this briefing note is to update the Board of Education on the alignment of SD71 Policy and Administrative Procedure with the new Cannabis Legalization.

Background

In September 2018 the Board received as information an update on the alignment with the district's Administrative Procedure 6020 R1 *Student Behavior*. In September Dr. Charmaine Enns, Health Medical Officer for Island Health also wrote to the Board Chair highlighting concerns about the locations of cannabis retail outlets.

As the Board is aware, the federal *Cannabis Act* makes it legal for adults to purchase, possess and grow regulated amounts of cannabis. British Columbia legislation (*Cannabis Control and Licensing Act* and *Cannabis Distribution Act*) provide the regulations pertaining to its use in the province. Our Director of Operations meets with municipalities and our district was consulted on our preference for distances between school buildings and cannabis retail outlets. We continue to advocate for a significant distance between the schools and the business.

Included at the end of this briefing note is an excerpt from the BCPSEA Monthly Monitor where BCPSEA identifies that there are many liabilities and implications for school boards and their staff with the changes in law with regard to cannabis. One key element in this notice is the need for the board to "demonstrate [they] have taken reasonable steps to prevent the violation." (p. 1)

The district addressed this issue of demonstrating reasonable steps by reviewing district policies, and administrative procedures to ensure cannabis use on school property was addressed. Schools were also asked to review their policies to ensure they were clear that the use of cannabis, along use of tobacco, vaping and alcohol are not allowed on school district property or school campuses. Thirdly, a new sign (attached on page 3) was developed that would be placed on all school district property.

Implications

The district will continue to monitor the district policy for any gaps or issues that may arise.

Recommendation

It is recommended that the Board receive this briefing note as information.

Respectfully submitted,

Dean Lindquist

Dean Lindquist
Superintendent

Excerpt from the BCPSEA Monthly Monitor (June 29)

Cannabis Legalization Effective October 2018



Change is coming to Canada's drug laws. As reported in *Legislative Update No. 2018-02* distributed on June 28, the federal [Cannabis Act](#) received Royal Assent on June 21. The Act will make it legal for adults to purchase, possess and grow certain amounts of cannabis in Canada effective October 17, 2018. Currently, cannabis remains a prohibited substance under the *Controlled Drug and Substances Act* except where authorized through an exemption or regulation (e.g., medical cannabis).

The BC government's [Cannabis Control and Licensing Act](#) and [Cannabis Distribution Act](#) regulate how cannabis will be sold, distributed and consumed in British Columbia once legalized. The legislation includes significant restrictions aimed at preventing access to cannabis by minors under age 19, including vicarious liability for boards of education and administrators for certain violations of the legislation:

- Cannabis cannot be consumed in or on school property or within a prescribed distance.
- A board of education, superintendent, and principal are deemed vicariously liable for violating the Act if a person consumes cannabis in or on school property, unless it/they can demonstrate having taken reasonable steps to prevent the violation.
- Cannabis cannot be smoked or vaped anywhere where tobacco smoking and vaping are prohibited, including a workplace, vehicle, playground or outdoor park, sports field, skate park, or other places where children commonly gather, near entry/exits, or at a bus stop.
- Cannabis cannot be sold, supplied, or allowed to be consumed by minors, in addition to a variety of other measures to prohibit and prevent access of cannabis to minors.

More information about the legislation and other provincial government resources are available [here](#). BCPSEA is developing a toolkit of resources to support school districts in managing cannabis and other impairing substances in the workplace. Please contact [Rosalie Cress](#), Director of Labour Relations and Legal Counsel if you have any questions. We will also keep districts updated on any further legislative developments.

SAFE SCHOOL NOTICE



Comox Valley Schools are substance-free zones.



Alcohol, tobacco, vaping, cannabis, or other drugs in or on school property are prohibited.

- Board of Education, School District 71

BRIEFING NOTE

TO: Board of Education
FROM: Tom Demeo, Assistant Superintendent
RE: Calendar Change 2019-2020

DATE: November 27, 2018

Purpose

The purpose of this briefing note is to recommend an amendment to the District Calendar for 2019-2020.

Background

On January 23, 2018 the Board of Education passed a 3 year Calendar plan at their regularly scheduled public meeting. At that meeting the Board was notified that should changes need to be made to the calendar a process was in place to allow this to happen. Please see the School Calendar Regulations below.

Amending a school calendar

- 6 (1) *For the purposes of section 87.02 [school calendar – amendment] of the Act, a board must make publicly available proposed amendments to a school calendar at least one month before making the amendments.*
- (2) *A board must, as soon as practicable and, in any event, within 30 days of amending a school calendar under section 87.02 of the Act, provide the minister with the amended school calendar.*
- (3) *Subsections (1) and (2) do not apply to a board that reschedules a non-instructional day previously scheduled in a school calendar if the board gives notice of the change to*
- (a) *the parents of the students enrolled in the school to which the proposed change is to apply, and*
 - (b) *the representatives of employees of the board assigned to the school.*

It has come to our attention that the 2019 October Provincial Professional Development Day is on a different day than the one in our district's calendar. Therefore, in order to align our Professional Development Day with the Provincial day we would like to move it from October 18, 2019 to October 25, 2019.

As per School Calendar Regulation Section 6.3 (a), (b), the board can make this change with notification given to all parents and staff affected. This notification will be given via individual schools and through our website. The new updated calendar will be posted and will be shared by schools with their communities in the normal manner in the Spring when the subsequent school year calendars are shared.

Recommendation

It is recommended:

THAT the Board of Education change the 2019 October Professional Development day from October 18, 2019 to October 25, 2019 and that this change is communicated to students, parents, and staff through our normal communication channels.

Respectfully submitted,

Tom Demeo

Tom Demeo
Assistant Superintendent

OFFICE OF THE MAYOR



September 26, 2018

File No. 0400-62

Board of Education
School District No. 71 (Comox Valley)
607 Cumberland Road
Courtenay BC V9N 7G5

Dear Chair Caton and Board members,

In 2013 and 2014, the Village worked with School District 71 to complete a land exchange of municipal and School District property in order to create a Cumberland learning campus. While the Village's role in this process at the time focused primarily on the closure and exchange of a portion of Ulverston Avenue and management of affected infrastructure, the land exchange was approved by Council under the premise of the development of a community learning campus.

We are pleased to see that the Board is proceeding with this concept through the adoption of the School District No. 71 *Community Education and Community Schools Policy* in March 2018, which promotes the development of community education. On behalf of Cumberland Council, I invite School District Board members and staff to an upcoming Council meeting to discuss future partnerships and collaborations between the School District and the Village of Cumberland in light of this new policy.

Your staff are welcome to contact Rachel Parker, Deputy Corporate Officer, at rparker@cumberland.ca or 250-336-3005 to make these arrangements. We look forward to meeting with you.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Leslie Baird".

Leslie Baird
Mayor

c. Nicole Bittante, Nicole.bittante@sd71.bc.ca

PO Box 340, 2673 Dunsmuir Avenue, Cumberland, B.C. V0R 1S0 Tel (250) 336-2291 Fax (250) 336-2321
mayor.baird@cumberland.ca cumberland.ca



November 16, 2018

Ref: 206068

To all Board Chairs:

Welcome and congratulations to new board chairs and those returning to your positions. As we approach 2019, there is no question it is going to be an exciting and big year for all of us.

While I recognize boards are busy following the elections – with some boards still to confirm their chairs – I felt it was important to provide an update on our shared goals of student success, the K–12 Funding Model Review and BC Graduation Program.

I remain committed to working collaboratively with all boards and BCSTA members to seize the tremendous opportunity we have to build on our world-class education system and continue to improve outcomes for all students.

The primary and fundamental purpose of our education system is to ensure that every student, in every part of the Province is successful because of our collective efforts. Over the past year, the Ministry of Education has been working with your association and all partners to ensure we put students at the center of all of our decisions and we developed key themes aimed at getting the best results for all students. I encourage you to review this work on student success with your district staff and make every effort to align your local decisions and policies in ways that improve student outcomes.

British Columbia needs a school system with a future orientation and keeps pace with social, economic, and environmental changes happening in our world today. For example, the tech sector is looking for tens of thousands of jobs, there is a retirement wave of all kinds of professionals and skilled trades, and yet there is a gap identified by our students in the student learning survey that tells us our kids do not feel well enough prepared for post-secondary education and future employment.

Funding Model Review

As you all know, education is the great equalizer and every student, no matter where they live, deserves an equal opportunity to be their best.

.../2

Students in British Columbia are finally beginning to reap the benefits of a properly resourced education system, but when it comes to the way schools are funded, the current model is outdated. It was introduced 16 years ago – in a time of declining enrolment – with several one-off funding band-aids that cause a lot of excess administrative burdens. I know this has been a frustration for many of you, as the BCSTA has passed many resolutions over the past decade that reflects this frustration.

That is why we undertook a comprehensive Funding Model Review, guided by a set of [shared principles](#), co-developed by the BCSTA and the Ministry of Education.

We had an Independent Review Panel study and make recommendations about how the \$6 billion we distribute each year to school districts is done in a fair, sustainable and predictable way. They heard from all 60 school districts and over 350 education partners. The review panel published an interim report "[What the Panel Heard](#)" and if you have not already, I encourage you to review it.

I know many of you are anxious to receive the final report and that is why we will actively engage the BCSTA and our education partners over the next few weeks on the content of the report before it is released publicly by the end of the year.

As we work through this process, the Ministry has also appointed an Implementation Advisory Committee (IAC) to provide strategic advice and guidance on the next steps, including ongoing engagement with education stakeholders.

I am pleased the IAC includes respected and trusted leaders with extensive experience of the education system. The IAC members are:

- *Mike McKay*, former Superintendent, School District No. 36 Surrey and previous Official Trustee, School District No. 79 (Cowichan Valley) and School District No. 83 (North-Okanagan-Shuswap).
- *Piet Langstraat*, former Superintendent of School District No. 61 (Greater Victoria) and Red Deer Public School District, Alberta. Member of the Independent Review Panel for the K–12 Public Education Funding Model Review.
- *Joan Axford*, former Executive Director of BCASBO, Secretary Treasurer, and Chair of the Teachers' Pension Board of Trustees.
- *Deborah Jeffrey*, current Executive Director of the First Nations Education Steering Committee (FNESC).

The Committee's membership reflects our commitment to have First Nations at the side of government, as we work towards improving outcomes for students throughout the Province, including British Columbia's Indigenous learners.

BC Graduation Program

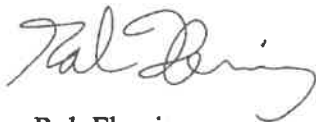
Government remains committed to proceeding with the implementation of the changes to the British Columbia Graduation Program. As you know, curriculum redesign has been proceeding in British Columbia for a good many years, with a focus on preparing each and every student to maximize their potential. The Grade 10 curriculum was implemented in July 2018, and Grades 11 and 12 curriculum becomes official as of July 2019. I would like to thank all school districts for their partnership on this to date, and moving forward.

Provincial assessments are also being aligned with changes in curriculum. Literacy and numeracy remain key areas of focus for these assessments. Over the next month, government will examine a few remaining policy questions on the provincial graduation assessments with key partners.

Trustee Academy

I look forward to working closely with all K–12 boards of education and public education partner groups as we move forward to make these important changes to the K–12 public education funding system and graduation program. In the meantime, I am looking forward to seeing you all at the Trustee Academy on November 30, 2018.

Sincerely,



Rob Fleming
Minister

pc: Superintendents