

# Summer School - For LDCSB Students in Grades 8, and 9-12

Form for students who are **currently in grades 8-12**, within the London District Catholic School Board

**LOCATIONS: Gr. 9/10 at CCH & Gr. 11/12 at STA**

## Course Selection

Refer to Center for Lifelong Learning (CFL) Website – [cfl.ldcbsb.ca](http://cfl.ldcbsb.ca) for Course Codes

Course Code: \_\_\_\_\_

Onsite

Online

For Office Use Only:  
CFL Entry



Fax to 519-659-2282

## Student Information and Parent Email – Please Print Clearly

Name: \_\_\_\_\_

Gender: \_\_\_\_\_

Present School: \_\_\_\_\_

Present Grade: \_\_\_\_\_

School in September: \_\_\_\_\_

Student Number: \_\_\_\_\_

Student Email: \_\_\_\_\_ Parent Email: \_\_\_\_\_

OEN #: \_\_\_\_\_

**GRADE 8 STUDENTS – PLEASE RETURN THIS FORM TO YOUR SCHOOL PRINCIPAL**  
**HIGH SCHOOL STUDENTS – PLEASE RETURN TO YOUR SCHOOL'S GUIDANCE OFFICE**

### Summer School Expectations

1. Students who are taking an on-line course must log into their course on Thursday July 2<sup>nd</sup>, 2020
2. Students must comply with the electronic Code of Conduct for the London District Catholic School Board.
3. **Final examinations are compulsory for onsite credit courses and will be written on Monday July 27<sup>th</sup> 2020. There are no exceptions to this policy. Exam review will be held on Tuesday, July 28<sup>th</sup> from 8 -10 a.m.**
4. Review of your new credit on-line final assessments and mark can be arranged for the morning of Tuesday July 28<sup>th</sup>, 2020. Final assessment mark and your final course mark for online courses may be emailed to students.
5. Classes are filled on a first-come, first-served basis. If enrolment is low, the class will be cancelled.
6. Students who are new to e-learning can review the online resources on the summer school web page ([cfl.ldcbsb.ca](http://cfl.ldcbsb.ca)) or contact the CFL summer school office if they experience any difficulty logging into their courses.
7. On-line teachers will hold office hours on site one day a week during summer school in consultation with on-site principal. This will be communicated to you by your teacher.
8. Students enrolled in an online course can access their learning at any time of day. All course work must be completed by the registered student.
9. Students at summer school must comply with the Code of Conduct for the London District Catholic School Board which includes the policy for "Personal Electronic Devices". Appropriate dress and footwear are expected.

*I verify that the summer school expectations & requirements have been reviewed with the student and the information on this form is accurate.*

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Principal Signature or Guidance Counsellor Signature: \_\_\_\_\_

(For Students in grade 8) (For Students in high school)

### On-line Learning

On-line learning offers a lot of flexibility but requires a high level of discipline and commitment to be successful. If students cannot be online on a weekday, they will need to commit the time on a weekend day or increase the time online on other days.

An online E-learning orientation can be found on the Summer School Website, or at <http://www.ldcbsb.ca/Students/ELearning/Pages/default.aspx>.

On-line courses allow students to log in from any computer connected to the Internet. There is generally no specific time to be logged in to the e-Learning site. However, they should expect to spend a minimum of 3 – 4 hours online per day, plus additional time to complete assignment work.

Three critical skills for online learning are: highly developed time management skills, independent work skills and organizational skills. The following personal qualities are also essential: perseverance and self-discipline. On-line teachers will provide their students with additional tips to assist them when navigating on-line learning.

### Keep in Mind:

1. As with regular courses, assignments will have dates by which they must be submitted.
2. Students are expected to contribute to discussion groups in a timely manner and submit assignments as laid out in the course information.
3. The teacher can track student activity and postings. This allows the teacher to verify student postings and assignment submissions.
4. All assignments submitted are stored in the e-Learning site. This is the confirmation of receipt - time and date stamped.
5. On-line etiquette is expected. If a student's computer activity is not appropriate, he/she may be removed from the course.

Please be aware that it is academic fraud when a student has anyone else do his or her coursework. If concern is raised about a student's performance related to validity of his or her on-line work, the final mark will be held until the student can attend a meeting with the instructor and demonstrate that he or she has indeed completed the coursework independently.

**Note – Classes will run only if there is sufficient enrollment. Students will be contacted if a course is cancelled. Classes will be filled on a first-come, first-served basis. The receiving date will be the Centre's method of determining registration priority and class assignment.**