



SCHOOL DISTRICT NO. 71 (COMOX VALLEY) AUDIT COMMITTEE PUBLIC MEMBER

School District No. 71 (Comox Valley) is seeking two (2) public members with financial expertise and business knowledge to serve on its Audit Committee. The appointment term will be from June 2019 to September 2022.

The Audit Committee is comprised of the Finance Committee and two (2) independent public members drawn from the Comox Valley community at large. The primary role of the Audit Committee is to assist the Board of Education in fulfilling its duties related to governance and oversight. The purpose of the Audit Committee is to assist the Board of Education and Superintendent of Schools in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control over financial reporting, the audit process, and monitoring the schools district's compliance with laws and regulations pertaining to financial operations.

The Committee will meet at least two (2) times a year with the auditor, plus ad hoc meetings as required. Board policy provides financial compensation for public members that attend Audit Committee meetings.

Candidate Eligibility:

- Applicants must have sufficient accounting, senior financial management or other relevant experience to understand public sector accounting and auditing standards.
- Ideal applicant will possess an accounting designation (CPA, CA, CGA, or CMA) or have a university degree in a related field.
- The applicant must not be a current employee or officer of the school district.
- The applicant must not have a parent, child or spouse currently employed by the district.

Submission of Applications

Suitably qualified candidates interested in serving on the Audit Committee are invited to submit a letter of interest along with resume and three (3) references by 2:00 p.m. on Friday March 29, 2019 to:

Nicole Bittante, CPA, CA
Secretary Treasurer
Email: Nicole.Bittante@sd71.bc.ca
School District No. 71 (Comox Valley)
607 Cumberland Road, Courtenay, BC V9N 7G5

Candidates who are short-listed may be requested to attend an interview conducted by the Audit Committee's selection committee.