

Administrative Procedure 6036 MR1
Transportation Assistance

1. The annual school bus information advertisement will provide basic information on the availability of transportation assistance.
2. Elementary schools will inform parents of transportation assistance availability in a September newsletter.
3. Transportation assistance eligibility will be pursuant to Ministry of Education guidelines.
4. Applications for transportation assistance are available at each school and must be returned to the school by September 30th to be considered for payment in that school year.
5. The Board of Education has set a deadline of October 15th each school year for receipt by the School Board Office of applications for Transportation Assistance. Application forms along with the Summary of Transportation Applications Form 657/0989 must be in the School Board Office by that date, not enroute or at the school.
6. All application forms are to be collected at the school and forwarded to the School Board Office with the Summary of Transportation Assistance Applications Form 657/0989, by the deadline noted above. The school principal is to sign the certification on the bottom of the application form.
7. Elementary schools that are not forwarding any applications are to advise by returning the Summary of Transportation Assistance Applications Form 657/0989 marked NIL.
8. The only exceptions to the October 15th deadline will be for the following:
 - (a) An applicant who becomes a new resident after October 15th.
 - (b) An applicant who changes residence within the school district after October 15th.
 - (c) A student who enrolls in a different special program which requires transportation assistance after October 15th.

