

Faith Reference Portfolio

The London District Catholic School Board believes that recruiting and selecting Catholic teachers, who will serve the spiritual, academic, physical, emotional, and social needs of students, is of paramount importance.

Applicants to the London District Catholic School Board are required to submit a Faith Reference Portfolio that includes:

- Part I Faith History Record
- Part II Identification of Post-Secondary Religious Education or Theological Studies
- Part III Reflection Questions requiring written response
- Part IV A Reflection Paper (200-250 words)
- Part V Pastoral Reference Form or Letter of Reference completed and signed by your current parish priest.

The Faith Reference Portfolio is designed to allow applicants an opportunity to express their suitability for a teaching position with the London District Catholic School Board.

Once you have completed your faith reference portfolio, please make an appointment to discuss your package with your parish priest.

Applicant Name (please print):	
Date:	

Part I: Faith History Record

Record of Sacraments	Name of Church & Location
Baptism	
First Communion	
Confirmation/Full Communion	

Name of Parish Priest	Name of Current Parish & Address

Part II: Identification of Post-Secondary Religious Education or Theological Studies (Pre-service credit course or certificate in Religious Education i.e. university courses in theological or religious studies) Please attach further information if necessary.

Year	Course Title or Degree	Institution

Part III: Reflection Questions (written responses required)

1. What is your current involvement with your parish and faith community?

2. In what ways do you intend to be a witness to your faith, both in school and in public, and serve as a role model for your students?

3. How do you plan to continue to grow in the faith and keep yourself updated about Catholic faith and moral issues for the future?

4. Are you comfortable in teaching the official faith and moral doctrines of the Catholic Church?

Yes No

Provide an example of how you have been called to be a Catholic Teacher?

Part IV: Reflection Paper (Please respond to the following statements in 250 words)

Why do you want to work in a Catholic School? What personal gifts do you bring to Catholic Education?

Part V: Pastoral Reference Form (to be completed by the Pastor of your Parish)

The London District Catholic School Board endeavors to employ highly qualified teachers who are committed to the unique mandate of Catholic Education. Parish priests play a significant role in assessing the suitability of candidates for our system by completing a spiritual reference. The feedback that you provide through this process is greatly valued. It is the Board’s expectation that once an individual has been hired that they will abide by an appropriate lifestyle that includes participation in the life of the Church community and living with the principles of the Gospels and teachings of the Catholic Church. Please review Parts I-IV of the Pastoral Reference package which the candidate has completed prior to your meeting. If you choose not to provide a pastoral reference for a candidate please indicate your reasons in the space provided for your observations below. We thank you for your involvement in this process and for your support of the ministry of Catholic teaching.

Candidate’s Name:
Candidate’s Address:
Length of time you have known the candidate:

The candidate participates in the sacramental life of the Church:

Never _____ Occasionally _____ Regularly _____

Please indicate which leadership role(s) by checking the box(es) below, or by adding role:

<input type="checkbox"/>	Church Choir	<input type="checkbox"/>	Lay Reader	<input type="checkbox"/>	Hospitality Minister/Usher
<input type="checkbox"/>	Marriage Preparation Leader	<input type="checkbox"/>	Parish Committee	<input type="checkbox"/>	Other:
<input type="checkbox"/>	CWL Executive	<input type="checkbox"/>	RCIA Leader	<input type="checkbox"/>	
<input type="checkbox"/>	Knights of Columbus Executive	<input type="checkbox"/>	Children’s Liturgy	<input type="checkbox"/>	
<input type="checkbox"/>	Minister of the Eucharist	<input type="checkbox"/>	Youth Ministry	<input type="checkbox"/>	

I have reviewed the reflection questions and paper with the candidate and support the candidacy by the above named person for a position as a teacher with the London District Catholic School Board.

Yes No

I submit the following observations for your consideration:

Please provide other comments which you believe need to be made in order to guide in assessing the candidate’s commitment and suitability as a teacher of Catholic children.

I would like a member of the Human Resources Department to contact me regarding this candidate:

Yes No

Name:	Parish Name & Address:
Date:	
Signature:	
Note: In accordance with the Freedom of Information Legislation, upon request, a copy of this document will be provided to the candidate.	