



**SD70 (ALBERNI) BOARD OF EDUCATION  
PUBLIC MINUTES  
7:00 pm – May 14, 2019  
Administration Office, Port Alberni, B.C.**

---

**Trustees** P. Craig, J. Bennie, R. Buchanan, C. Washington, L. Ransom, S. Leslie  
**Administration:** G. Smyth, B. Witte, L. Cheetham, G. Roe, J. Sexton  
**P&VP:** J. Badovinac

**Call to Order** – 7:09pm Trustee Craig in the Chair.

Trustee Craig acknowledged the Tseshaht and Hupacasath people on whose territory we live, work and learn.

**Questions/Approval of Agenda**

*Moved by Trustee Washington and seconded by Trustee Buchanan that the Agenda of May 14, 2019 be approved with the following additions:*

- 14.2 BCSTA Prov Council – *Trustee Ransom*
- 14.3 Port Alberni Advisory Planning Commission – *Trustee Ransom*

CARRIED

**Conflict of Interest Declaration – Nil**

**1.0 Adoption of Minutes**

*Moved by Trustee Buchanan and seconded by Trustee Leslie that the minutes of April 9, 2019 be approved.*

CARRIED

**2.0 Announcements of the Chair**

- Trustee Craig welcomed PVPA rep Jeanette Badovinac

**3.0 Good News from the Schools/ School Inquiry Project**

**4.0 Trustee Statements**

- Trustees commented on all those involved with the Heritage Fair.
- Trustees reported on other events attended.

**5.0 Petitions/Delegations/Presentations**

- 5.1 Medical Health Officer – *Dr. Paul Hasselback*
- 5.2 ADSS SAFE Club – *Anne Ostwald*

*Moved by Trustee Buchanan and seconded by Trustee Ransom that the board approve the raising of the Pride Flag at the Board Office for June 14.*

CARRIED

5.3 Port Alberni Air Quality Council – *Anna Lewis*

5.4 Early Years Centre – *Carrie Nahorney*

**6.0 Staff Reports**

6.1 Superintendent’s Report

The Superintendent provided his monthly report – *attached*.

6.2 Aboriginal Education

Mr. Maher provided an update on Aboriginal Education.

6.3 Expenditures for March 2019

*Moved by Trustee Ransom and seconded by Trustee Buchanan that the expenditures for the month of March 2019 be approved as follows:*

Description	March
Supplies and Services	\$657,566.63
Salaries and Benefits	\$3,382,948.78
	<b>\$4,040,515.41</b>

CARRIED

6.4 2019-20 Capital Bylaw

**CAPITAL BYLAW NO. CPSD70-02  
CAPITAL PLAN 2019/20**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No.70 (Alberni) (hereinafter called the “Board”) has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2019/20 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated May 14, 2019, is hereby adopted.
2. This Capital Bylaw may be cited as SD70 (Alberni) Capital Bylaw No CPSD70-02.

*Moved by Trustee Washington and seconded by Trustee Ransom and read a first time the 14<sup>th</sup> day of May, 2019;*

*Moved by Trustee Bennie and seconded by Trustee Buchanan and read a second time the 14<sup>th</sup> day of May, 2019;*

*Moved by Trustee Washington and seconded by Trustee Leslie and read a third time, passed the 14<sup>th</sup> day of May, 2019.*

CARRIED

**6.5 Board/Authority Authorized Courses**

*Moved by Trustee Ransom and seconded by Trustee Bennie that the Board approve the following BAA courses:*

- Leadership 11
- Psychology 11
- Psychology 12
- Forensic Psychology 12

CARRIED

**7.0 Executive Committee Reports**

7.1 April 24, 2019.

**8.0 Unfinished Business/New Business**

8.1 2019/20 School Calendar – *attached.*

**9.0 Policy Development**

9.1 Policy Discussion – *Policy 341: Budget Development, Monitoring and Reporting*

This Policy was served Notice of Motion on April 9, 2019 and is now up for discussion.

9.2 Notice of Motion – *P110: Board Procedure*

*Moved by Trustee Buchanan and seconded by Trustee Leslie that the Board serve Notice of Motion to amend P110: Board Procedure.*

CARRIED

**10.0 Correspondence – Action Required - Nil**

**11.0 Correspondence – For Information**

11.1 copy of the Westerly News dated April 3, 10, 17, 24 and May 1, 2019.

11.2 copy of the Ha-Shilth-Sa News dated April 11 and 25, 2019.

**12.0 Board Committees - Nil**

**13.0 Internal District Committees - Nil**

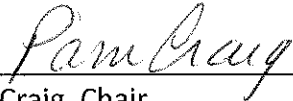
**14.0 External or Community Committees**

- 14.1 Port Alberni Museum & Heritage Commission – *Trustee Craig*
- 14.2 BCSTA Prov Council – *Trustee Ransom*
- 14.3 Port Alberni Advisory Planning Commission - *Trustee Ransom*

**15.0 Audience Question Period**

- City Councillor Ron Corbeil enquired as to training for trades for students at ADSS. Mr. Smyth responded that ADSS students can take various trades through ITA, and he could obtain specifics from Greg Freethy at ADSS.

The Chairperson adjourned the meeting at 9:26 p.m. The next regular meeting of the Board of Education will be held on June 11, 2019 at the Administration Office at 7:00 p.m.



---

Trustee Craig, Chair



---

L. Cheetham, Secretary-Treasurer



---

### **Vancouver Island Career Educators Association Conference**

ADSS Career Education Department hosted the annual VICEA conference on May 8/9, focusing on how districts were implementing new Career Life Exploration (CLE), Career Life Connections (CLC) and Capstone requirements. These courses/expectations replace Planning 10 and Grad Transitions 12, and many districts are exploring options how to best deliver these courses to students. Conference participants also considered the importance of connecting indigenous youth with careers and heard from District Principal David Maher and NTC Education Manager Ian Caplette about initiatives in SD70. Participants' two days in the valley also included industry tours, and a presentation from Harbour Commission representatives. Many thanks to Terri-Ann Wynans, Greg Freethy, Neelam Parmar and Sukwinder Manhas for their time and energy in hosting the conference, and to Theresa Kingston who assisted in the design of the event.

### **ADSS Exit Interviews**

While considered "new curriculum" many of the new Capstone ideas are rooted in the 1989 Mandate for the School System and, in particular, the notion of the educated citizen. For over 20 years ADSS has used student portfolios or Grad Exit Interviews to have students reflect on their 13 years in public school and how their formal schooling has prepared them for post-secondary life. The first session of Exit Interviews was held on Tuesday, April 30<sup>th</sup> and involved many of our community partners as interviewers.

### **Changerooms/Washrooms at ADSS**

One of the consistent messages from students arising from the discussion about transgender access to washrooms was the issue of privacy – particularly in school changerooms. As a result, SD70 submitted and was successful in receiving Ministry Capital Project funding to re-consider the design of PE changerooms and gender-neutral washroom access at ADSS. Preliminary design work is currently underway and SD70 is exploring how other school districts have approached this issue. The project is expected to be completed prior to the start of September 2020 (or sooner if practical).

### **Year End Staffing**

Lot of attention in schools also turns to staffing 2019/20 teacher and support staff positions. The first of many Teacher Staffing Bulletins have already been distributed, while Education Assistant staffing will take place early in June. We also remain in a process to fill a vacant district leadership position and this may impact on school-based Principal/Vice Principal assignments.

# SCHOOL CALENDAR FORM - GENERAL

## 2019/2020 CALENDAR

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Instructional
  Non-Instructional
  Vacation Period
  Statutory Holiday