



SUNRISE SCHOOL DIVISION

PLEASE POST

SENIOR ELECTION OFFICIAL
March 10, 2020

SENIOR ELECTION OFFICIAL VACANCY

POSITION: SENIOR ELECTION OFFICIAL

LOCATION: TO BE DETERMINED
(IN CONSULTATION WITH THE SUCCESSFUL CANDIDATE)

CONTRACT: AS SOON AS CAN BE ARRANGED

- QUALIFICATIONS:**
- Ability to deliver and control Sunrise School Division electoral events
 - Valid Manitoba driver's license and access to a reliable vehicle
 - Previous experience with Elections Manitoba
 - A demonstrated ability to work independently and effectively initiate and manage multiple projects and activities
 - A demonstrated ability to develop relationships and build community connections
 - Previous experience with school division electoral needs is an asset
 - Demonstrated thorough understanding of The Municipal Councils and School Boards Elections Act
 - Understanding of the geography and demographics in Sunrise School Division electoral areas
 - Ability to communicate effectively, train other adults, provide leadership, and delegate organizational tasks as needed
 - Ability to write reports and evaluate program effectiveness
 - Ability to complete all key activities and tasks

Interested candidates must apply with resumé of related qualifications, experience, skills & references to:
Stacey Bonneteau, Executive Assistant to the Board of Trustees

Email: sbonneteau@sunrisesd.ca

on or before noon **Friday, March 27th, 2020**