
**PUBLIC AGENDA OF THE BOARD OF EDUCATION
SCHOOL DISTRICT 70 (ALBERNI)
3:00 pm – October 9, 2018
Bamfield Community School, Bamfield, B.C.**

Call to Order – Trustee Craig

Questions of Agenda/Approval of Agenda for October 9, 2018

Conflict of Interest Declaration

1.0 Adoption of Minutes of September 11, 2018

2.0 Announcements of the Chair

3.0 Good News from the Schools

3.1 Students will perform the Welcome Song

4.0 Trustee Statements

5.0 Petitions/Delegations/Presentations – Nil

6.0 Staff Reports

6.1 Superintendent's Report

The Superintendent will provide his monthly report.

Greg Smyth

6.2 Expenditures for August 2018

RECOMMENDATION

It is recommended that the expenditures for the month of August 2018 be approved as follows:

Description	August
Supplies and Services	\$432,850.85
Salaries and Benefits	\$807,812.28
	\$1,240,663.13

RATIONALE

Trustees have reviewed the cheque listings.

Lindsay Cheetham

6.3 ADSS Travel Club

RECOMMENDATION

It is recommended that the board approve the request from the ADSS to travel to Europe for Spring Break 2021 at no cost to the board.

RATIONALE

This would be an exciting and educational opportunity for the students.

Greg Smyth

6.4 World Tsunami Awareness Conference

RECOMMENDATION

It is recommended that the board approve the request for five ADSS students and teacher to travel to Wakayama, Japan from October 26 to November 2, 2018.

RATIONALE

This would be an exciting and educational opportunity for the students.

Greg Smyth

7.0 Executive Committee Reports

7.1 September 19 and October 3, 2018.

8.0 Unfinished Business/New Business

9.0 Policy Development

9.1 Policy Discussion– *P101: Diversity and Inclusion*

This Policy was served Notice of Motion on September 11, 2018 and is now up for discussion.

Greg Smyth

9.2 Policy Discussion – *P150: Employee Long Service and Retirement Recognition*

This Policy was served Notice of Motion on September 11, 2018 and is now up for discussion.

Greg Smyth

9.3 Policy Review

The following Policies have been reviewed and no updates are required:

- *P115: Appeal of Decision by an Employee*
- *P131: District Parents Advisory Council*
- *P132: Parent's Advisory Council*
- *P133: Trustee/Teacher Liaison Committee*

Greg Smyth

10.0 Correspondence – Action Required - Nil

11.0 Correspondence – For Information

11.1 copy of the Westerly News dated September 5, 12, 19 and 26, 2018.

11.2 copy of the Ha-Shilth-Sa News dated September 13 and 27, 2018.

12.0 Board Committees - Nil

13.0 Internal District Committees

13.1 Teacher Pro D – Report on meeting of September 13, 2018 – *Trustee Dahlquist*

14.0 External or Community Committees - Nil

15.0 Audience Question Period

Adjournment

September 19, 2018

Greg Smyth
Superintendent
4690 Roger Street
Port Alberni, BC
V9Y 3Z4

Dear Mr. Smyth and School District 70 Board Members,

On behalf of the ADSS Travel Club I would like to gain permission from the school board to plan a trip to Europe for Spring Break 2021. The trip will be planned through the EF Student Tours student travel company. This company is a very reputable company and has previously organized student travel in our district. This will be my second trip that I have organized and fifth that I have chaperoned. Obviously, you can see what a fantastic experience I feel it is for all involved.

The trip will be organized at no cost to the school board.

Thank you for your consideration in this matter.

Sincerely,

Anna Jack

September 9, 2018

RE: International Education Travel Application for final Board Approval School District 70

Attention School Trustees:

As per initial approval for 5 ADSS students and teacher to Wakayama, Japan for the 2018 World Tsunami Awareness Conference, I am now seeking final Board Approval for this trip for the following specifications.

1. Destination Wakayama, Japan
2. Fri. Oct. 26, 2018 to Fri. Nov. 2, 2018 (7 days)
 - Oct. 26 Depart 12:50 Vancouver AC 1951 to Osaka
 - Nov. 2 Tokyo/Narita to Vancouver AC 004 Arrive 11:40
3. 5 female students – 1 female teacher
4. 6 days absent from regular classes
5. WWJT- World Tsunami Awareness High School Summit Japan
6. 1 TOC – 6 days Nicole Hamaguchi
7. Individual student cost – variable \$ 200 to \$500. Only souvenir's, extra food, and travel to Vancouver International are expected to be paid by the student.

Please advise me if you provide any other information for approval.

Sincerely,

Nicole Hamaguchi

ADSS Teacher

(250) 735-0041



EXECUTIVE COMMITTEE MEETING

DATE:	SEPTEMBER 19, 2018
LOCATION:	CONFERENCE ROOM
TIME START: 9:05 AM	TIME END: 9:10 AM

ATTENDANCE LOG

Greg Smyth	Peter Klaver	Lindsay Cheetham
Vera Kaiser	Ken Zydyk	

DISCUSSION ITEMS		
GS		N/A

INFORMATION		
VK	1.	Next SEAC meeting will be in late October. Diana Dalton will be joining the committee as the ADTU representative.
GS	2.	Reminded everyone of a new K-7 Progress Report (Report Card) for 2018/19 school year. Further information to be shared with schools on September 24 th , at DPAC on September 26 th , through PAC's and via letter to parents.

NEXT MEETING: OCTOBER 3, 2018

RECORDED BY: Barb Witte

7.2

EXECUTIVE COMMITTEE MEETING

DATE:	OCTOBER 3, 2018
LOCATION:	CONFERENCE ROOM
TIME START: 9:00 AM	TIME END: 9:12 AM

ATTENDANCE LOG

Greg Smyth	Peter Klaver	Lindsay Cheetham
Barb Witte	Ken Zydyk	Greg Roe
Diana Moore		

DISCUSSION ITEMS		
GS		N/A

INFORMATION		
KZ	1.	Concerns from UES teachers about the air quality in the portable. GR replied that testing is scheduled for October 8 th . Also noted shortage of desks. BW will talk to Jaime Hansen.
KZ	2.	Asked for information regarding EFAP current service levels for employees. Staff will provide.
KZ	3.	Asked about status of water testing. GR replied that testing will begin October 14 th and be completed by November 5 th .
LC	4.	Working on GRE and CEF reports.
BW	5.	Noted Flu Vaccine Clinics on October 11 th and 12 th .
DM	6.	Hiring more casual EA's.

NEXT MEETING: OCTOBER 17, 2018

RECORDED BY: Barb Witte

101: DIVERSITY & INCLUSION (P)

Approved:

POLICY

The Board of Education recognizes that the diversity of our School District and of our classrooms strengthens learning opportunities and fosters learning environments that value the contributions of all members of our school communities. The Board of Education of School District 70 further identifies inclusion as a core value and supports the principle of inclusion in all aspects of the District’s educational programs, classrooms, schools and community interactions. The values evident in the principle of inclusion honour diversity, equity, safety and a student’s right to feel welcomed in every school environment.

This policy captures protected grounds covered by the Human Rights Code of BC and is intended to ensure that all employees reflect on how their actions and interactions create a respectful, accepting, safe and supportive environment for all members of our school communities. Therefore, the Board of Education expects that the principles of diversity and inclusion are reflected in:

- **Everyday interactions in all District facilities and classrooms**
- **Policies and Administrative Procedures of the Board of Education**
- **School Codes of Conduct**
- **School and workplace cultures**
- **Instructional programs and practices**
- **School learning resources**
- **Professional Development and Professional Learning opportunities**
- **Internal and external communications**

Related Policy and Administrative Procedures

- P 512 Multiculturalism*
- P 511 Sexual Orientation Gender Identity*
- AP 5011 Sexual Orientation Gender Identity*
- P 610 Special Needs Programs*

- P 401 Respectful Workplace*
- AP 4002 Respectful Workplace*
- P 402 Sexual Harassment*
- P 510 Safe, Caring, Orderly Schools*

150: EMPLOYEE LONG SERVICE AND RETIREMENT RECOGNITION (P)

Approved: 95 02 2
Amended: 00 08 29

POLICY

The Board of Education believes that an employee's long service to the Board and the employee's retirement should be recognized.

The Regulations to this Policy establish the guidelines for these recognitions.

REGULATIONS

1.0 LENGTH OF SERVICE RECOGNITION

- 1.1 An employee who is in the 25th year of employment **according to seniority** with the Board as of June 30 will be recognized in that calendar year and be invited to the Annual Awards Dinner **Board Long Service and Retirement event**.
- 1.2 **The Superintendent, in consultation with the Board, shall determine the type of recognition annually.** ~~Other service anniversaries may be recognized.~~

2.0 RETIREMENT RECOGNITION

- 2.1 ~~Employees who are retiring as of June 30 will be recognized in that calendar year and be invited to the annual Awards Dinner.~~ In June of each year, the Board will host a reception for all retiring regular employees including teachers, support staff, principals and vice principals and exempt staff who have a minimum of 10 years of service with the district, have been in a position for the past 3 years and are applying to receive the benefits of a pension plan.
- 2.2 ~~As a general guideline, employees with 10 or more years of employment and who have actively worked in the past few years will be recognized.~~ **The Superintendent, in consultation with the Board, shall determine the type of recognition annually.**

3.0 ~~ANNUAL AWARDS DINNER~~

~~The Board will hold an annual Awards Dinner in the month of June to recognize employees who are retiring and/or who are in the 25th year of service. The dinner, hosted by Trustees and Managers, is intended to be a significant event yet the cost will be appropriate for a public entity.~~

DRAFT