

**MINUTES OF AN INAUGURAL MEETING OF THE NORTHERN LIGHTS SCHOOL DIVISION #113, BOARD OF EDUCATION, HELD IN LA RONGE SASKATCHEWAN ON NOVEMBER 23, 2018.**

**BOARD MEMBERS PRESENT:** Lorna Black,  
Joe Daigneault,  
Joey McCallum, Chairperson  
Guy Penney, 2<sup>nd</sup> Vice Chairperson  
Emilien Janvier  
Harry A. Morin, Jr., 1<sup>st</sup> Vice Chairperson  
Herb Norton  
Alan Bishoff  
Lillian Laprise

**OTHERS PRESENT:** Jason Young Director of Education  
Tom Harrington Secretary Treasurer

**ABSENT WITH REGRET:** Lillian Laprise

**ALL REPORTS AND ENCLOSURES ARE ATTACHED TO THE ORIGINAL BOARD MINUTES LOCATED IN THE OFFICE OF THE SECRETARY TREASURER.**

Meeting called to order at 9:39 a.m.

**Chair transferred to Jason Young**

**2018/11/120**  
**ADOPTION OF AGENDA:** Moved by Joe Daigneault, seconded by Guy Penney that the agenda be adopted.  
Carried

**2018/11/121**  
**ELECTION OF CHAIRPERSON:** Moved by Lorna Black seconded by Joe Daigneault that nominations for Chairperson be opened.  
Carried

Joey McCallum was nominated by Guy Penney,  
Seconded by Joe Daigneault.  
Accepted

**2018/11/122**  
**NOMINATIONS CEASE FOR CHAIRPERSON:** Moved by Lorna Black seconded by Joe Daigneault that nominations cease.  
Carried

**Joey McCallum acclaimed as CHAIRPERSON for 2018 - 2019.**

**Chair Transferred to Joey McCallum**

**2018/11/123**  
**ELECTION OF FIRST VICE CHAIRPERSON:** Moved by Lorna Black, seconded by Alan Bishoff that nominations for First Vice Chairperson be opened.  
Carried

Alan Bishoff was nominated by Joe Daigneault,  
Seconded by Guy Penney.  
Accepted

**2018/11/124**  
**NOMINATIONS CEASE FOR FIRST VICE CHAIRPERSON:** Moved by Joe Daigneault seconded by Guy Penney that nominations cease.  
Carried

**Alan Bishoff acclaimed as FIRST VICE CHAIRPERSON for 2018-2019.**

**SIGNATURES:**

**Chairperson:** 

**Secretary:** 

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**2018/11/125  
ELECTION OF SECOND  
VICE CHAIRPERSON:**

Moved by Joe Daigneault, seconded by Guy Penney that nominations for Second Vice Chairperson be opened.  
Carried

Lorna Black was nominated by Herb Norton, Seconded by Joe Daigneault.  
Accepted

**2018/11/126  
NOMINATIONS CEASE FOR  
SECOND VICE CHAIRPERSON:**

Moved by Guy Penney, seconded by Joe Daigneault that nominations cease.  
Carried

**Guy Penney acclaimed as SECOND VICE CHAIRPERSON for 2018 - 2019.**

**2018/11/127  
ACCEPTANCE OF  
COMMITTEE STRUCTURE  
AND APPOINTMENT OF  
MEMBERS:**

Moved by Lorna Black seconded by Guy Penney that the committee structure be approved as presented and that the members of committees be as follows:

**Policy:** (Board Executive, Communications Officer) Joey McCallum, Alan Bishoff, Lorna Black

**Education:** (Superintendents of Education, (3) Board Members) Guy Penney, Joe Daigneault, Emilien Janvier

**Facilities/Maintenance:** (Superintendent of Facilities, Maintenance Coordinator West, Maintenance Coordinator East/Central, (3) Board Members)

Alan Bishoff, Harry Morin, Jr, Herb Norton

**Finance:** (Secretary Treasurer, Finance Manager, (3) Board Members) Lillian Laprise, Lorna Black, Joey McCallum

**LINC/ Liaison Committee:** (Joe Daigneault - Education Program Committee, Herb Norton - Facilities/Maintenance Committee, Lorna Black - Finance Committee)

**Appointment to Committees:**

**Pahkison Nuye-ah Library System**

Lorna Black

**Northern Labour Market Committee (1 & alternate)**

Joe Daigneault, Alternate: Emilien Janvier

Note: The Chair and Director of Education are appointed to all committees.

Carried

**2018/11/128  
APPOINTMENT OF AUDITORS:**

Moved by Alan Bishoff, seconded by Joe Daigneault that Deloitte be appointed auditors to the Board of Education for the Northern Lights School Division No. 113 for the 2018 - 2019 fiscal year.

Carried

**2018/11/129  
APPOINTMENT OF LEGAL  
COUNCIL:**

Moved by Alan Bishoff, seconded by Guy Penney that Novus Law Group be appointed as legal counsel to the Board of Education for the Northern Lights School Division No. 113 for the 2018 - 2019 fiscal year.

Carried

**SIGNATURES:**

**Chairperson:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_

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**2018/11/130  
CONFIRMATION OF  
SIGNING AUTHORITIES:**

Moved by Joe Daigneault, seconded by Herb Norton that the signing authorities for the Royal Bank accounts for the 2018 - 2019 fiscal year be the Chairperson and one of the Director of Education, the Secretary Treasurer or the Finance Manager.  
Carried

**2018/11/131  
SIGNING AUTHORITIES**

Moved by Joe Daigneault, seconded by Guy Penney that the signing authorities for the Canadian Imperial Bank of Commerce (CIBC) accounts for the 2018 - 2019 fiscal year be the Chairperson and one of the Director of Education, the Secretary Treasurer or the Finance Manager.  
Carried

**2018/11/132  
USE OF CHEQUEWRITER:**

Moved by Lorna Black, seconded by Guy Penney that the Board of Education authorizes the use of a chequewriter or a computer generated signature for the purpose of imprinting the Chairperson's signature on cheques.  
Carried

**2018/11/133  
CERTIFICATION OF ACCOUNTS  
FOR PAYMENT:**

Moved by Joe Daigneault, seconded by Guy Penney that in accordance with Section 110 (5)(b) of *The Education Act, 1995* the Board of Education appoints Tom Harrington, Secretary Treasurer as its official for the purpose of certifying accounts for payment.  
Carried

**2018/11/134  
LINE OF CREDIT:**

Moved by Guy Penney, seconded by Emilien Janvier that the Board of Education maintain a line of credit in the amount of five million (\$5,000,000.00) dollars with the Royal Bank of Canada.  
Carried

**2018/11/135  
BOARD MEMBER HONORARIA:**

Moved by Lorna Black, seconded by Alan Bishoff that in accordance with Section 84 of *The Education Act, 1995*, one third (1/3) of the total honoraria paid to a board member under this Act be designated as having been paid in respect of general expenses.  
Carried

**2018/11/136  
BOARD MEETING SCHEDULE  
FOR 2019:**

Moved by Alan Bishoff, seconded by Emilien Janvier that the 2019 Board of Education meeting schedule be:  
January 18 & 19 - Buffalo Narrows, 9:00 a.m. start  
February 22 - Conference Call  
March 29 & 30 - Central Office  
April 26 - Conference Call  
May 24 & 25 - Beauval  
June 20 & 21 - Central Office  
July - no meeting  
August - no meeting  
September 13 & 14 - Central Office  
October 16 & 17 - Prince Albert  
November 22 & 23 - Central Office  
December 13 - Conference Call  
Carried

**SIGNATURES:**

**Chairperson:** 

**Secretary:** 

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**2018/11/137  
NORTEP COUNCIL:**

Moved by Lorna Black, seconded by Guy Penney that  
The Board reaffirms the appointment of Harry Morin, Jr,  
Lorna Black, Joe Daigneault, Joey McCallum to the  
Nortep Council.  
Carried

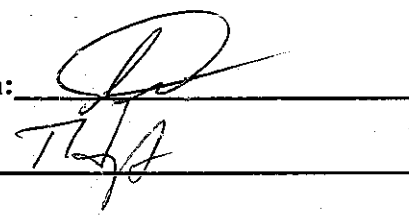
**2018/11/138  
ADJOURNMENT:**

Moved by Lorna Black that the meeting be  
adjourned at 10:46 a.m.  
Carried

**SIGNATURES:**

**Chairperson:** \_\_\_\_\_

**Secretary:** \_\_\_\_\_

Handwritten signatures of the Chairperson and Secretary. The Chairperson's signature is a stylized 'L' or 'P' shape. The Secretary's signature is a stylized 'T' or 'A' shape.