

# School Community Council - Invoice for Services

SCC Secretary submits completed invoice along with SCC minutes to Secretary Treasurer within fifteen (15) days of being approved to be eligible for payment. It is expected that minutes will be approved at the following SCC meeting. For example, January's minutes are approved at February's meeting, therefore, this invoice along with the approved January minutes are submitted to the Secretary Treasurer within 15 days after the February meeting.

Submit to: Secretary Treasurer  
 Northern Lights School Division #113  
 Central Office  
 Bag Service #6500  
 LA RONGE, SK S0J 1L0  
 EMAIL: [tomharrington@nlsd113.ca](mailto:tomharrington@nlsd113.ca)  
 FAX: 306 425 2555

## Invoice:

Claim Amount:	\$25.00/meeting
Name of Claimant:	
Address of Claimant:	
Name of Community:	
Date of Meeting:	
Signature of Claimant:	
Date:	
<b>For Office Use:</b>	
<b>Approved for Payment</b>	
<b>Code</b>	