

**Administrative Procedure 1002**

***Board Decisions – Request for Reconsideration***

Whereas the *Appeals Bylaw* of the board specifically links with Section 11 of the *School Act* and individual appeals of employee decisions, this policy refers to a review of a decision made by the board itself.

While the board regularly reviews policies and procedures and annually reviews major plans, the board believes, as a representative body of the public, that a process should be available for the public to request a review of a recent board decision.

The board shall consider such requests for review when:

1. there is new or different information that was not available or not considered at the time of the original decision;
2. errors in factual information were provided to the board which had an impact on the board decision;
3. there have been changes in direction, regulation or legislation from local, provincial or federal governments or their agencies; or
4. there are significant, previously unforeseen or underestimated, consequences to the decision.

The request for review may be made by delegation or presentation as per existing bylaws, or by letter to the chairperson of the board. The board has an expectation that the request shall focus on any or all of the four points above.