

150: EMPLOYEE LONG SERVICE AND RETIREMENT RECOGNITION (P)

Approved: 95 02 2
Amended: 00 08 29

POLICY

The Board of Education believes that an employee's long service to the Board and the employee's retirement should be recognized.

The Regulations to this Policy establish the guidelines for these recognitions.

REGULATIONS

1.0 LENGTH OF SERVICE RECOGNITION

- 1.1 An employee who is in the 25th year of employment with the Board as of June 30 will be recognized in that calendar year and be invited to the Annual Awards Dinner.
- 1.2 Other service anniversaries may be recognized.

2.0 RETIREMENT RECOGNITION

- 2.1 Employees who are retiring as of June 30 will be recognized in that calendar year and be invited to the annual Awards Dinner.
- 2.2 As a general guideline, employees with 10 or more years of employment and who have actively worked in the past few years will be recognized.

3.0 ANNUAL AWARDS DINNER

The Board will hold an annual Awards Dinner in the month of June to recognize employees who are retiring and/or who are in the 25th year of service. The dinner, hosted by Trustees and Managers, is intended to be a significant event yet the cost will be appropriate for a public entity.