

# ORGANIZATION FOR INSTRUCTION

## Background

The basic structure of the District consists of elementary, middle and secondary schools. Several schools within the district have been designated as community schools. In addition the district operates a province wide distributed learning program and alternate schools.

The Principal is responsible for the organization of the plan for instruction at their school.

## Procedures

1. The instructional program is arranged in units commonly designated as grades, each grade approximating a year's work. However, multi-level offerings may be established to meet the needs of individual students whose continuous progress may be better served in that way.
2. The Principal, in consultation with staff, shall develop a school plan which shall clearly outline the:
  - 2.1 Organization of classes;
  - 2.2 Organization of teacher assignments; and
  - 2.3 Course offerings of the school.
3. The function of assigning students to classes is the responsibility of the Principal, pursuant to the School Act and relevant legislation, in consultation with all staff members affected at that instructional level.
4. It is recognized that there may be a need to group students in different grades or different courses in the same class.

Reference: Sections 17, 20, 22, 65, 76.1, 85 School Act  
School Regulation 268/89  
Collective Agreement

Adopted: May XX, 2019  
Revised: