



**Mountain View School Division**  
**BOARD POLICY #7 – BOARD AND**  
**SUPERINTENDENT/CEO RELATIONSHIP**

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**A. Plan for and select the Superintendent/CEO**

The Board of Trustees is responsible for hiring the Superintendent/Chief Executive Officer (CEO).

**B. Board and Superintendent/CEO relationship**

1. The Superintendent/CEO is responsible for the overall leadership and management of the Division's schools and support facilities. The Superintendent/CEO may choose to delegate the exercise of identified powers, duties and responsibilities to other Divisional personnel, but shall remain accountable for actions taken under such delegation. The Board or individual trustees shall not provide instruction to staff who report directly or indirectly to the Superintendent/CEO.
2. The Superintendent/CEO shall have overall accountability for the effective and efficient operation of the division office and public schools of the Division, including program delivery, support services, financial administration, school systems administration, technological innovation, management and supervision of all division employees.
3. The Superintendent/CEO will provide a link between the day-to-day administration of the Division and the Board and is responsible for the execution of the action plans in order to achieve the Board's strategic directions.
4. The Superintendent/CEO will take the necessary measures to ensure the Board is informed, supported and protected in its work.
5. Only authorized decisions of the Board are binding on the Superintendent/CEO. Official directives shall be through written policy and Board motion. The Superintendent/CEO is authorized to establish further administrative procedures, make all decisions, and take all actions within the policy parameters established by the Board.
6. Decisions and instructions from individual Trustees are not binding on the Superintendent/CEO. The Superintendent/CEO may refuse requests from individual Board members or Committees that, in the opinion of the Superintendent/CEO, require significant amounts of staff time or funds, or are disruptive to the goals of the Division.
7. The Superintendent/CEO will work collaboratively with the Board of Trustees, Senior Administration, government stakeholders, community, parents, staff and students to improve the learning outcomes for all students.
8. The Superintendent/CEO shall, at all times, understand and respect that the Superintendent/CEO is directly responsible to the Board for all actions taken and shall recognize this through regular reports to the Board and when in doubt shall defer action until there is opportunity to discuss the matter with the Board, except that in an

<b>Cross Reference:</b>			
<b>Board Approved:</b> Jun. 25, 2018	<b>Policy Review Date:</b>	<b>Policy Revision Date:</b>	<b>Page</b> 1 of 2



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- emergency situation the Superintendent/CEO shall act and inform the Board as soon as possible.
9. The Board and individual trustees shall refrain from evaluating, either formally or informally, any staff other than the Superintendent/CEO.
  10. In addition to the above, along with other duties assigned by the Board of Trustees, the expectations for the Superintendent/CEO are outlined in Board Procedures – Superintendent/CEO Job Description and Evaluation Procedures.

**C. Evaluate annually the Superintendent/CEO**

Mountain View School Division is committed to the evaluation of the performance of the Superintendent/CEO. The purpose of the evaluation process for the Superintendent/CEO will be to effect improvements in student learning outcomes as well as to ensure the effective and efficient operation of Mountain View School Division (see Board Procedures – Superintendent/CEO Job Description and Evaluation Procedures).

<b>Cross Reference:</b>			
<b>Board Approved:</b> Jun. 25, 2018	<b>Policy Review Date:</b>	<b>Policy Revision Date:</b>	<b>Page</b> 2 of 2