



**Mountain View School Division**  
**BOARD POLICY #16 – ASSETS AND FACILITIES**

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**A. Assets**

The Mountain View School Division shall operate in ways which protect and maintain its assets, and which will not unnecessarily expose its assets to risk.

Consequently, the Superintendent/CEO is responsible for:

- Adherence to all provincially legislated requirements
- Taking measures to ensure the adequate security of all division assets
- Taking measures to protect against theft, casualty and liability losses to the Board, staff, or the school division itself through proper insurance
- Taking measures to ensure uninsured personnel do not have access to material amounts of funds
- Taking measures to ensure the school division, the Board or its staff are not unknowingly exposed to claims of liability
- Maintenance of a safe and efficient transportation system
- Not acquiring, encumbering, or disposing of school division real property (land and any permanent fixtures on it) without the prior approval of the Board
- Ensuring resources provided for use by division staff are used exclusively for School Division related activities

**B. Facilities**

The Mountain View School Division is responsible for assuring safe, inviting, well designed, and well-maintained school grounds and facilities across the division and has a fiduciary responsibility to their citizens and taxpayers to protect their investments in the educational infrastructure.

The Superintendent/CEO is responsible to set the school division's facility management goals, action plans, and procedures.

The Board believes that well-maintained facilities contribute to student success. The regular review and evaluation of facility life cycles and appropriate expenditures for required and preventative maintenance extend the useful life of facilities and reduce more significant future taxpayer investments.

The Board's guiding principles for procedure development in facility maintenance shall:

- Strive towards accessible, healthy and safe environments for students, staff, and public
- Utilize multi-year planning for maintenance and capital improvements to efficiently manage available resources
- Utilize preventative maintenance practices to maximize the life of buildings and building systems
- Support facility design and construction practices that incorporate sustainable environmental goals and enhance student learning

<b>Cross Reference:</b>			
<b>Board Approved:</b>	<b>Policy Review Date:</b>	<b>Policy Revision Date:</b>	<b>Page</b> 1 of 1