



## CEO/SUPERINTENDENT OF SCHOOLS MOUNTAIN VIEW SCHOOL DIVISION

The Board of Trustees invites applications for the position of Superintendent/CEO for Mountain View School Division. Duties will commence July 2, 2019, or as mutually agreed.

### THE DIVISION

Mountain View School Division serves approximately 3050 students K – 12, with a wide variety of programs designed to meet student needs. There are 16 schools in seven distinct communities. The Division Office is located just outside the City of Dauphin, which is the division's largest community. Mountain View School Division enjoys an outstanding reputation as a vibrant and progressive school division.

The Division has established strategic directions in the areas of Student Learning and Student Well-Being in its 2016-2021 Strategic Plan. Student Learning focuses on literacy, numeracy and career education. Student Well-Being focuses on mental health and safe and caring schools.

The Division has approximately 550 employees with an annual budget of approximately \$41 million.

### THE REGION

Mountain View School Division encompasses a picturesque region of Manitoba, in what is commonly referred to as Manitoba's Parkland Region with the Duck Mountain Provincial Park to the North, the Riding Mountain National Park to the South, the Lake of the Prairies (Saskatchewan Border) to the West and the regional municipality of Ste. Rose du Lac to the East. An abundance of recreational opportunities exist in the area that will satisfy a broad range of interests.

### THE CANDIDATE

The successful candidate will qualify for or hold a Manitoba teaching certificate, hold a Master's degree, and have significant successful, broad-based educational leadership experience at the K-12 level, preferably including success at the Principal and Senior Administration levels.

The Board of Trustees is looking for an individual who has a vision for vibrant rural education, and is devoted to meeting student needs first in a 21st century context.

The Board seeks a student-centered, innovative and visionary leader who can build on current Division strengths, is highly visible in schools, can lead meaningful engagement with communities, and can work collaboratively with Manitoba Education and Advanced Learning and other partners. This highly ethical life-long learner will be committed to continuous improvement, will ensure accountability of self and others, develop leadership capacity for team-oriented decision-making and possess an ability to nurture a Division culture marked by staff wellness and positive working relationships.

### MORE INFORMATION

Visit the Division website at: [www.mvsd.ca](http://www.mvsd.ca)

### APPLICATIONS

By **5 p.m. on Friday, January 18, 2019** email a cover letter, curriculum vitae and a list of at least five recent references in a single PDF file to:

**Leifa Misko, Board Chair, at [lmisko@mvsd.ca](mailto:lmisko@mvsd.ca)**

*Mountain View School Division will provide an inspiring, respectful and safe learning environment where every student is valued, nurtured and enabled to realize his/her full potential.*



## MOUNTAIN VIEW SCHOOL DIVISION CEO/SUPERINTENDENT SEARCH IDEAL CANDIDATE PROFILE

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### EDUCATION

- Master's degree as a minimum
- Must qualify for or hold teaching certification in the Province of Manitoba
- Knowledgeable about current Manitoba legislation, educational research, issues and trends
- Models life-long learning

### PROFESSIONAL EXPERIENCE

- Broad educational leadership experience in the K-12 sector, preferably including successful experience at the principal and Senior Administration levels
- Commitment to continuous quality improvement
- Application of effective educational practices
- Respected by peers and principals
- Ability to address current educational issues
- Significant, successful experience with diverse cultures

### LEADERSHIP SKILLS

- Strong commitment to student achievement in all curricular areas
- Dedicated to promoting and modeling personal and professional growth
- Is an ethical leader who demonstrates personal and corporate integrity
- Committed to a collaborative, transparent approach to decision making processes
- Demonstrates supportive team building skills
- Committed to building strong working relationships within the Division and with external partnerships
- Committed to establishing a positive working relationship and a team approach with the Board of Trustees
- Committed to continuous improvement of self, others and the organization
- Capacity to develop the leadership potential of others
- Ensures accountability of self and others
- Maintains an effective process for staff growth, supervision and evaluation
- Ability to work effectively with other partners – local, regional and provincial - and with Manitoba Education and Advanced Learning
- Capability and desire to meaningfully engage and work effectively with communities within the Division
- Committed to innovative and visionary leadership building on current Division strengths
- Utilizes policy effectively to guide decision making
- Politically astute - locally, provincially and federally
- Capacity to facilitate strategic planning processes with appropriate stakeholder input
- Represents the Division in a positive, balanced and professional manner
- Models a healthy balance between personal life and work

## **STUDENT FOCUS**

- Devoted to meeting student needs first, in a twenty-first century context
- Ensures the provision of quality education to every student in a welcoming, caring, respectful, safe and inclusive environment
- Committed to student achievement and success in all curricular areas as characterized by outstanding leadership, exemplary staff performance, and excellence in learning
- Committed to citizenship and character development of students
- Committed to promoting and modelling active and healthy lifestyle choices

## **RURAL EDUCATION**

- Knowledgeable and supportive of rural and small urban education issues
- A vision for vibrant rural education - commitment to innovation and diversity of programming in rural settings
- Purposely visible in schools and communities

## **MANAGEMENT SKILLS**

- Knowledge and understanding of and commitment to the advancement of technology applications to enhance organization and learning effectiveness
- Strong oral and written communication skills
- Strengths in planning, delegating, time management, assignment of responsibilities and ensuring successful completion of tasks
- Ability to structure the organization for maximum effectiveness

## **FISCAL MANAGEMENT**

- Ability to optimize financial operations for maximum student learning
- Ability to supervise financial operations

## **PERSONAL QUALITIES AND ATTRIBUTES**

- Well-developed interpersonal skills
- Strong work ethic
- Demonstrates courage, integrity, positive moral values and is a confident person of conviction
- A strong advocate for students
- Demonstrates warmth, empathy, openness and responsiveness to parents and the community
- Professional, approachable, demonstrates compassion and care for staff and concern for employee welfare
- Provides recognition and makes the workplace a positive place
- Celebrates accomplishments

## **COMMUNICATIONS/COMMUNITY ENGAGEMENT**

- Clearly articulates and inspires a shared vision throughout the Division
- Demonstrates strong communication and facilitation skills, including public engagement

- Will seek out new opportunities for collaborative partnerships at local, provincial, national and international levels
- Has the capability to work effectively with administrators, staff, parents and school councils within the community context
- Positive ambassador for the Division