

# ENGLISH LANGUAGE LEARNER PROGRAM

## Background

The District provides English Language Learner (ELL) services to those students who do not have a communicative and/or an academic working knowledge of the English language. The District provides staff, facilities, and resources, including a variety of multilingual interpreters, to meet the needs of ELL learners in the neighbourhood schools.

## Procedures

1. Initial assessment is conducted by District personnel, with continuing assessment being done by school staff.
  - 1.1. ELL students have the same access as other students to school programs and resources, counsellors' services for timetabling and programming, as well as access to specialists and specialized programming opportunities.
2. District staff will monitor the need for specific ELL programs and will facilitate the creation of such programs to meet the unique needs of some ELL learners.
3. Enrolment of English Language Learner (ELL) Students
  - 3.1. All foreign-born students, five to 18 years old, who have one of the following documents must register at District Office:
    - 3.1.1. Landed Immigrant document,
    - 3.1.2. Student Authorization document (when accompanying the holder of an Employment Authorization or a Canadian citizen),
    - 3.1.3. Student Authorization document (when accompanying a Refugee Claimant),
    - 3.1.4. Ministerial Permit,
    - 3.1.5. Diplomatic Passport,
    - 3.1.6. Letter of No Objection.
  - 3.2. ELL students who were born in Canada but who then left and started their schooling in a country where English is not necessarily the medium of instruction also need to register at District Office.
  - 3.3. The Assistant Superintendent will issue a letter to each student directing him/her to a school. The Principal cannot enrol the student without this letter.
  - 3.4. Principals are not permitted to write letters of acceptance for students on visas to other institutions and must refuse admittance to District schools of all new applicants on student visas to other institutions.

#### 4. Age and Grade Qualifications

- 4.1. Students who have completed Grade 12 or its equivalent are not eligible for further education in the secondary schools in the District.
- 4.2. Students who have not completed Grade 12 or its equivalent but who have attained the age of 19 years on or before June 30 shall be directed to an adult learning centre or institution.

Reference: Sections 8.2, 17, 20, 22, 65, 75, 85 School Act  
School Regulation 265/89  
Education Program Guide M333/99

Adopted: May XX, 2019  
Revised: