



## Holy Trinity Roman Catholic Separate School Division No. 22

502 - 6<sup>th</sup> Avenue N.E, Moose Jaw, SK, S6H 6B8 | Phone (306) 694-5333 | [www.htcsd.ca](http://www.htcsd.ca)

January 30<sup>th</sup>, 2019

Dear Parents:

Holy Trinity Catholic School Division (HTCSD) Transportation Department recently completed a review of its procedures for the operation of school buses during cold weather and in the event of a utilities disruption.

HTCSD anticipates that school buses will operate as scheduled under most weather and minor utility disruptions. However, when conditions arise where school bus service may be delayed, altered, or cancelled parents/guardians are responsible for having alternative transportation arrangements for their children to get to and from school. We also encourage students to be aware of these alternative arrangements.

### Inclement weather:

- Temperature with wind chill at 6:00 AM of minus 40 degrees Celsius or colder may result in school bus transportation cancellation.
- Other adverse conditions such as heavy snowfall, ice, fog, extreme high winds, poor visibility and poor roads will be assessed at the time of the event and may result in complete cancellation of bussing or certain route cancellations.

### Utility disruptions:

- Prolonged utility disruption will be assessed at the time of the event considering factors such as season and length of disruption; this may result in complete cancellation of bussing or certain route cancellations.

### Communication:

There are several mechanisms the HTCSD Transportation Department relies on to let parents know if buses are cancelled or altered due to severe weather or utility disruptions:

- on the school division's website at [www.htcsd.ca](http://www.htcsd.ca)
- the HTCSD Twitter account @HolyTrinitySD
- on bus planner at <https://bus.htcsd.ca>
- Local media such as [discovermoosejaw.com](http://discovermoosejaw.com), CHAB and MIX 103.9; during the coldest winter months, please listen to the local radio stations in the morning as information will be relayed about school bus cancellations by 6:40 AM.

### Cancellation of bus service during the school day:

When buses have run as usual in the morning but it becomes necessary to cancel the return trip home at the end of the day, the school division's transportation manager will communicate this information to the media as outlined above. Again, during times of inclement weather please monitor local radio stations.

**Students will remain at the school until a parent or guardian picks them up and signs them out of school.**

Lastly, be assured that the safety of your children is always the overriding consideration when a decision is made to proceed with, alter or cancel student transportation. If you have any questions please do not hesitate to call 306-694-5333 ext. 7.