

Grande Prairie



School Division

HOM

PLAN

March ²⁰²⁰

Overview: To ensure continuity of education by creating a plan to help prepare staff, students, and parents for off-site learning opportunities due to the closure of schools.

*Staff will be encouraged to be as creative as possible
in order to maintain
the highest possible learning standard for students.*

Together, government, superintendents, administrators, school authorities and the Alberta Teacher' Association, determined how to continue teacher-directed learning for students across Alberta. Every school authority will have to determine what will work best for their students - this will likely vary among the school authorities and may even vary from school to school. - Government of Alberta

Teachers bring with them a breadth of professional knowledge, skills and experience. Our teachers are in the best position to determine what is best for their students during this unique situation, and they will do the best they can with the tools and resources they have. - Government of Alberta

To identify what content needs to be delivered, teachers will evaluate curricular outcomes that have not yet been covered, prioritize remaining outcomes based on what is manageable for students working from home, and will plan specific tasks and projects for students. - Government of Alberta

Teaching Quality Standard 2: Quality teaching occurs when the teacher's ongoing analysis of the context, and the teacher's decisions about which pedagogical and ability to apply, result in optimum learning for all students. – Alberta Education

Kindergarten – Grade 6
1 hour of work assigned per day

Guidelines

- ✓ Co-ordinate all communication from the homeroom teacher. For example, the music teacher would provide information to the classroom teacher so everything is in one package.
- ✓ Teachers may assign up to 1 hour of work per day—all assignments must have a suggested timeframe attached.
- ✓ Religion, Literacy, and Numeracy should continue to be a daily focus.
- ✓ Incorporate Social and Science through cross-curricular assignments and activities.
- ✓ Fill in available time with electives and physical activities.
- ✓ Daily prayer should be included with all weekly assignments.
- ✓ Allow for student choice as much as possible (utilize choice boards, etc.)
- ✓ *All district reading programs and interventions have been suspended.*

Communication

- Teachers will send out weekly assignments to students.
- Teachers will communicate daily with students, sending updates and endeavouring to use technology that allows face-to-face contact.
- Teachers are encouraged to contact students by phone (if necessary)
- If parents or students have questions, teachers should attempt to answer these questions within 24 hours.
- If parents have concerns, current protocols remain in place: the classroom teacher should be informed. If the concern is not resolved, only then should parents contact the school administrator.

Lesson Sequence

For each activity, the following sequence should be included in the weekly assignments sent out to students:

- LESSON TITLE & SUBJECT AREA(S)
- CURRICULAR OUTCOMES (in parent-friendly language – these can be condensed)
- RESOURCES UTILIZED (what resources and equipment will the student need?)
- DESCRIPTION OF WHAT STUDENT IS TO DO (be clear and concise)
- SUGGESTED TIMEFRAME (all timeframes combined should not exceed ONE hour)
- ONLINE LEARNING ENHANCEMENTS (include some form of online enhancement that aligns with learning objective – this does not have to be included for every lesson and does not have to be mandatory)

Home-School Exchange of Materials

Kindergarten to Grade 6 may need to set up weekly exchange of reading materials/assignments at the school.

If necessary, packages can be available at specific times in entrances/foyer of school.

Parents are not to have face-to-face contact with teachers.

For your Administrator

1. Identify the prioritized curricular outcomes in your subject area(s) that you plan to address from now until the end of June. Submit to your administrator by April 9 2020.
2. Allow your administrator to have access to the online platform you are using.

FOR TEACHERS

Grades 7-9

2 hours of work assigned per day

Guidelines

- ✓ Teachers shall co-ordinate their assignments to ensure that students are not overwhelmed.
- ✓ Religion, Literacy, and Numeracy should continue to be a daily focus.
- ✓ Teachers are encouraged to develop cross-curricular activities that include all core subject areas (and electives, if possible).
- ✓ Daily prayer should be included with all weekly assignments.
- ✓ Google classroom (or another online platform) is strongly encouraged to allow for submission of assignments, feedback, and assessment.
- ✓ Technology should be used to enhance learning.
- ✓ Students will be assigned up to a total of 2 hours of work per day (all subjects combined) —all assignments must have a suggested timeframe attached.
- ✓ Allow for student choice as much as possible (utilize choice boards, etc.)
- ✓ Each week, students will have access to optional work that includes electives, physical education, music, and other non-core subject areas.

Communication

- Teachers should send out weekly assignments to students.
- Teachers will communicate daily with students, sending updates and endeavouring to use technology that allows face-to-face contact. For those students with multiple teachers, this should be coordinated so students receive one meaningful contact each day.
- All students should “check in” at least once a day through the teacher-directed online platform.
- Teachers are encouraged to contact students by phone (if necessary)
- If parents or students have questions, teachers should endeavour to answer these questions within 24 hours.
- If parents have concerns, current protocols remain in place: the classroom teacher should be informed. If the concern is not resolved, only then should parents contact the school administrator.

Lesson Sequence

For each subject area, the following sequence should be included in daily package sent out to students:

- LESSON TITLE & SUBJECT AREA(S)
- CURRICULAR OUTCOMES (in student-friendly language – these can be condensed)
- RESOURCES UTILIZED (what resources and equipment will the student need?)
- DESCRIPTION OF WHAT STUDENT IS TO DO (be clear and concise)
- SUGGESTED TIMEFRAME (all timeframes combined should not exceed TWO hours)
- ONLINE LEARNING ENHANCEMENTS (include some form of online enhancement that aligns with learning objective – this does not have to be included for every lesson and does not have to be mandatory)

Home-School Exchange of Materials

If necessary, set up weekly exchange of reading materials/assignments at the school.

If necessary, packages can be available at specific times in entrances/foyer of school.

Parents are not to have face-to-face contact with teachers.

For your Administrator

1. Identify the prioritized curricular outcomes in your subject area(s) that you plan to address from now until the end of June. Submit to your administrator by April 9, 2020
2. Allow your administrator to have access to the online platform you are using.

Grades 10-12

3 hours per course per week

Guidelines

- ✓ Pod teachers are encouraged to develop cross-curricular activities.
- ✓ Google classroom (or other online platform) is strongly encouraged to allow for submission of assignments, teacher feedback, and assessment.
- ✓ All assignments must have a suggested timeframe attached.
- ✓ Technology should be used to enhance learning.
- ✓ Teachers are encouraged to use technology that allows for face-to-face communication.
- ✓ Education content will focus on specified courses required for high school graduation requirements.
- ✓ Allow for student choice as much as possible (utilize choice boards, etc.)
- ✓ Daily prayer should be included with all weekly assignments (this can be coordinated so students are only receiving daily prayer from one teacher at a time).

Communication

- Teachers should send out weekly assignments to students.
- Teachers will communicate daily with students, sending updates and endeavouring to use technology that allows face-to-face contact.
- All students should “check in” at least once a day through the teacher-directed online platform.
- Teachers are encouraged to contact students by phone (if necessary)
- If parents or students have questions, teachers should endeavour to answer these questions within 24 hours.
- If parents have concerns, current protocols remain in place: the classroom teacher should be informed. If the concern is not resolved, only then should parents contact the school administrator.
- We will continue to provide updates and answer questions on:
 - High School Credentialing

Lesson Sequence

For each subject area, the following sequence should be included in daily package sent out to students:

- LESSON TITLE & SUBJECT AREA
- CURRICULAR OUTCOMES (in student-friendly language – these can be condensed)
- RESOURCES UTILIZED (what resources and equipment will the student need?)
- DESCRIPTION OF WHAT STUDENT IS TO DO (be clear and concise)
- SUGGESTED TIMEFRAME
- ONLINE LEARNING ENHANCEMENTS (include some form of online enhancement that aligns with learning objective – this does not have to be included for every lesson and does not have to be mandatory)

For your Administrator

1. Identify the prioritized curricular outcomes in your subject area(s) that you plan to address from now until the end of June. Submit to your administrator by April 9, 2020.
2. Allow your administrator to have access to the online platform you are using (if necessary).

INFORMATION FOR PARENTS

What Can Parents Expect?

Government expects that every student will continue to learn while in-school classes across the province are cancelled. Your child's progress will be determined by his or her teacher. Please note the learning program until the end of June may not be the entire remaining curriculum, but only those priority curriculum items that can be accommodated in a reduced amount of time.

Kindergarten – Grade 6

- Assigned a total of 5 hours per week of learning (some supplemental activities may be included)
- Daily updates and communication from your child's teacher

Grades 7-9

- Assigned a total of 10 hours per week of learning (some supplemental activities may be included).
- Daily updates and communication from a teacher

Grades 10-12

- Assigned a total of 3 hours per course per week (some supplemental activities may be included).
- Daily updates and communication from a teacher

Grade progression and report cards – this information will be forwarded at a later date.

PAT exams are cancelled.

DIPLOMA exams are cancelled.

Parents may want to supplement student learning by providing their children with additional resources. The following website is available to parents: My Child's Learning: A Parent Resource

<https://www.learnalberta.ca/content/mychildslearning/>

How Can Parents Help?

- Remain calm and positive – help your child adjust to this change by alleviating any stress or anxiety they may exhibit.
- Maintain a positive relationship with your child's teacher – this is critical piece to at-home learning.
- Please be patient – not all questions can be answered at this time. We will inform parents and students of any updates as they become available.
- Students should limit their screen time to 2 hours per day (this can be chunked and should include both learning screen time and "personal" screen time).
- Students should be outside for at least one hour per day.
- Students are encouraged to play card games and board games on a regular basis.
- Assign age appropriate chores throughout the day.
- Limit access to cell phones.
- Limit access to social media platforms.
- Students should not gather in social settings.
- Set up a daily routine for your child that includes both learning and personal time.
- Ensure your child gets plenty of uninterrupted sleep (no technology in the bedroom).
- At every available opportunity, feel free to learn alongside your child.
- Ask your child about their daily learning – stay involved. 😊

FOR TEACHERS

What Does a Day of At-Home Learning Look Like?

Sample Daily Schedule:

Time	Activity	Example
	Morning Routine	Brush teeth/wash/have breakfast
	Academic Time	Work assigned by teacher(s)
	Creative Time	No technology—use this time to paint, play with lego, practice a musical instrument, etc.
	Lunch	Eat a nutritious meal
	Chores	Sort and fold laundry, empty/fill dishwasher, tidy bedroom, etc.
	Academic Time	Work assigned by teacher(s)
	Outside Free Time	Ride your bike, play basketball, go for a walk
	Community Service Time	Walk a pet, facetime a loved one, write a letter
	Technology Time	Set a limit - allow for fun technology
	Dinner	Eat a nutritious meal/discuss your day
	Reading Time	Read a book of your choice
	Bedtime	Wash, brush your teeth, say prayers