

## DIOCESE OF NELSON

### Catholic Pastoral Centre

3665 Benvoulin Road, Kelowna BC V1W 4M7

www.nelsondiocese.org

## Safe Environment Office

P 250.448.2725 ext 225 • F 250.869.8697

seo@nelsondiocese.org

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Date: \_\_\_\_\_

Dear RCMP:

Re: Criminal Record Check – Vulnerable Sector Check

Name of Employee: \_\_\_\_\_

Parish/Organization: \_\_\_\_\_

Employee Title: \_\_\_\_\_

As an employee, the above-noted person could potentially be in a position where he/she works with children and/or vulnerable persons. He/she could potentially be in a position of trust. As a condition of volunteering, the Diocese of Nelson requires that this person provide a **vulnerable sector check**.

We are a registered charity. If you are able to offer a discounted fee given our non-profit status, it would be greatly appreciated.

We are registered with the Criminal Records Review Program (CRRP) as a volunteer organization. However, the above-noted person is applying for a criminal record check from the RCMP for one of two reasons:

1. The applicant feels more comfortable submitting the application in person
2. The applicant needs the criminal record check results within a few days. The CRRP results take a few weeks

Thank you for your cooperation in this matter.

Yours truly,

Heather S. Currens  
Safe Environment Office  
Diocese of Nelson